

**YSCEIFIOG COMMUNITY COUNCIL**

**CYNGOR CYMUNED YSCEIFIOG**

Minutes of the meeting held at Berthen Chapel, Lixwm 16<sup>th</sup> January 2023.

**PRESENT:**

**Councillor N.M. Davies: Chairman**

**Councillor C. Caldwell**

**Councillor J. I. Davies**

**Councillor P. Griffiths**

**Councillor A. Parsley**

**Councillor A. Rowlands**

**Councillor A. Weatherall**

**APOLOGIES FOR ABSENCE:**

**Councillor I. Kendrick**

**Councillor D. Rees**

**IN ATTENDANCE:**

**County Councillor S. Copple**

**Mr. A. Roberts – Clerk to the Council**

**ITEMS RAISED BY MEMBERS OF THE PUBLIC PRESENT**

Before the commencement of the meeting the Chairman welcomed to the meeting Mr David Davies, an Independent Member for the Flintshire Standards Committee.

Mr Davies advised that he was in attendance as an observer of the Council's procedures and would not be participating with the business of the Council.

**99/23 DECLARATION OF INTEREST.**

No declaration of interest was declared in respect of the business on the meeting agenda.

**100/23MINUTES**

**RESOLVED:**

Proposed by Councillor A Parsley, and seconded by Councillor C. Caldwell, the minutes of the meeting held the 21<sup>st</sup> November were agreed as a correct record.

### **101/23 STREETSCENE SERVICES – REPORTED ISSUES**

Members reported the following issues: -

- Ffordd Gledlom, Lixwm – During the recent snow falls the highway had not been treated or cleared.
- Fisheries Road leading from the Fox Inn – Road surface water was causing an issue; the road had been cleaned but the gullies had not been emptied.
- Fisheries Hill, Babell – A tree had fallen down blocking the highway. The tree had been removed by Streetscene Services within a few hours of it being reported. Members reported that there are several trees overhanging the highway that require inspecting as they could cause further problems.
- Garneddwen Lane, Lixwm -Highway gullies in need of emptying.

### **102/23 TRAFFIC CALMING LIXWM VILLAGE ROAD**

Further to Minute No 86/22 Councillor A. Weatherall enquired if any further information had been received regarding a meeting with Mr Rob Roberts M.P. The Clerk reported that a response had been received advising that Mr Roberts was awaiting a response from Flintshire Highways regarding proposals that had been put forward for traffic calming measures. Once a response had been received a meeting would be convened with the Council.

Members enquired if the Council was aware on what proposals were being considered. The Clerk advised that this information had not been shared with the Council.

It was agreed that a request be sent to Mr Roberts for a copy of the proposals to be provided.

The Chairman reported that the Council had received a letter from a resident raising concerns on the speed of traffic and lack of measures being introduced for traffic calming along Lixwm, village road. It was agreed that Councillor A. Weatherall would meet with the resident and provide further information to the resident. Councillor S. Copple advised that the Council's approach was correct, as evidence needed to be gathered before any applications for funding improvements could be made. He also advised that he would attend any future meetings and support initiative.

### **103/23 PROVISION OF FIBRE INTERNET SERVICES, BABELL**

Councillor Clare Caldwell reported that from making further enquiries with residents many of them had sought other internet options such as satellite providers. A grant scheme was available providing up to £900.00 for bringing the services to a dwelling. Councillor Ann Rowlands advised that the internet speed provided by this type of providers may not be sufficient for business users.

It was agreed that both Members would make further enquires with residents and report back to the Council.

#### **104/23 PROVISION OF DEFIBRILLATOR YSCEIFIOG**

Further to Minute No 89/22 the Clerk reported that a quotation had been received for the installation of the defib cabinet.

#### **RESOLVED:**

That the quotation was approved, and instruction given to proceed.

#### **105/23 BRYN HEULOG YSCEIFIOG – VEHICLE PARKING CONGESTION**

Further to Minute No 90/22 the Clerk reported that a site meeting had been arranged between the Housing Area Officer, Councillor N. Davies, and the Clerk for Wednesday 18<sup>th</sup> January.

#### **106/23 CORRESPONDENCE RECEIVED**

- A) One Voice Wales – Training Schedule January, February, and March.  
It was agreed that Members would attend the following: -  
Councillor A. Parsley – Internet and social media.  
Councillor A. Weatherall – New Councillor Induction.
- B) Standards Committee Flintshire County Council – Visits to Town and Community Councils. Update of the findings following further visits to Council meetings.
- C) Register of Electors – Updated Copy.
- D) Welsh Government Consultation – Modernising Electoral Administration and Wider Electoral Reforms in Wales.

#### **107/23 REPRESENTATIVE'S REPORTS:**

##### **CEMEX QUARRY LIAISON COMMITTEE MEETING**

Councillor J. I. Davies reported that he had attended a meeting of the Quarry Liaison Group. Complaints regarding blasting noise and dust pollution had been received. Extending the vehicle wheel washing facility was being considered.

##### **County Councilor Report Lixwm**

This month or so has been quiet in a local sense, with some disturbances caused by the blocked road Mold /Denbigh due to tree felling. I hope that the information supplied by Flintshire County Council on the closures was useful.

I was contacted by a potential resident about broadband possibilities in the Lixwm area and directed him to the Clerk for further information.

The recent snows have highlighted that only main roads are gritted and that leaves pavements as treacherous areas. Some other local Councils have set up volunteer snow patrols to help in terms of gritting and shifting. I have found out that FCC can support this with provision of snow shovels and grit. It may be of interest to pursue this.

### **County issues**

The last full Council meeting had one interesting item on additional Council tax on second homes and empty homes, recent WG legislation allowed local Councils to charge up to 300% more on top of the normal CT. A proposal to increase from 50 to 75% on empty homes and 50 to 100% on second homes was hotly debated but passed, this is less draconian than expected. Cabinet members and Council Officers have been busy trying to produce a balanced budget, this is difficult without cuts to services and other consequences. More on this in the next few weeks.

FCC have voted to ban the use of animals like reindeer as part of any event held on FCC land or organized by FCC , local RSPCA supported this.

Local independent Councillors including myself drafted with the local MP a letter to WG demanding a bigger slice of funds, Flintshire is 20 out of 22 on a per capita basis, again.

Members discussed the item of community snow clearing groups, recalling that the Council had considered this previously. However, it had raised concerns over liability should an incident occur. Councillor S. Copple agreed that he would make further enquiries with Flintshire County Council on this aspect.

The Chairman thanked Councillor Copple for his report.

### **108/23 PLANNING APPLICATIONS RECEIVED DURING THE COUNCIL RECESS**

#### **A) 000777/22**

Conversion of majority of the Existing Detached Garage/Stables Building into a Granny Annex within the Curtilage of the existing Dwelling.

Tan Y Bwlch, Abbots Key Junction to Morris Garage Junction, Rhes Y Cae, Holywell, CH8 8JT

#### **RESOLVED:**

The Council had no objections to the Planning Application.

## **109/23 DRAFT BUDGET AND PRECEPT REPORT 2023/24**

Following consultation with the Chair and Vice Chairman, the Clerk reported that he had prepared a report setting out the draft budget and precept options for consideration. The Council is required to consider the options provided and set the precept for the fiscal year 2023/24.

The Clerk reported that the Council had been informed that the national pay award for public sector employees for 2022/23 had been agreed by the employers and trade unions.

The award for 2022/23 being applied to the Clerk's salary increases it to £11,762. The award applied for 2023/24 set the salary at £12,038.

### **RESOLVED:**

That the Council budget for 2023/24 be set at £41,448.00

That the precept was set at £30,767.00. making a band D charge of £44.73 per year.

The Establishment Allowance paid to the Clerk was set at £990.00 for 2023/24.

The Clerk's salary for 2023/24 was set at £12,038.00 per year.

## **110/23. DRAFT TRAINING AND DEVELOPMENT POLICY FOR COUNCILLORS AND STAFF. ANNUAL TRAINING PLAN**

Following the introduction of the Local Government and Elections (Wales) Act 2021 Section 67) all Councils in Wales are required to adopt and publish an annual training plan to decide what it proposes to do to address the training needs of its Councillors and staff.

Following consultation with the Chairman and Vice Chairman the draft Training Policy and Training Plan has been produced by the Clerk for consideration and adoption by the Council.

Members considered the proposed draft Training and Development Policy and requested that amendments be made to the proposed time scales for training fees to be recouped.

The Clerk advised that the amendments would be made and presented to the Council at its February meeting.

### **RESOLVED:**

That subject to the above amendments being implemented that both the Training Policy and Training Plan be adopted by the Council.

### **111/23 DRAFT ANNUAL REPORT YEAR ENDING 31<sup>ST</sup> MARCH 2022**

Following the introduction of the Local Government and Elections (Wales) Act 2021 Section 52) all Councils in Wales are required to adopt and publish an annual report in November of each year.

Following consultation by the Clerk with the Chair and Vice Chairman the draft annual report has been produced by the Clerk for consideration and adoption by the Council.

#### **RESOLVED:**

That the annual report for 2021/22 was adopted.

### **112/23 INDEPTH EXTERNAL AUDIT OF ACCOUNTS YEAR ENDING 31<sup>ST</sup> MARCH 2022**

The Clerk reported that the Auditor General for Wales, had notified the Council that the audit for 2021/22 had been completed and approved. A copy of the report and audit findings had been sent to Members and posted on the Council notice boards and website.

#### **RESOLVED:**

That the report be received, and recommendations made would be complied with.

### **113/23 ACCOUNTS FOR PAYMENT.**

**RESOLVED:** That the following accounts were approved for payment: -

<b>BACS Transfer)</b> A. Roberts - Clerk's Salary and Establishment Allowance	£1,005.33
<b>BACS Transfer)</b> A. Roberts – Microsoft Licence Fees, December & January	£112.54
<b>BACS Transfer)</b> Phillip Jones Computers – IT Support	£132.00
<b>1335)</b> H M Revenue & Customs – PAYE	£314.99
<b>1336)</b> The Samaritans – Grant (S.136)	£250.00
<b>1337)</b> Hollywell Leisure Centre – Grant	£1,000.00
<b>1338)</b> Canon UK – Copy fess	£33.64

**115/23 DURATION OF THE MEETING.**

The meeting commenced at 7.30pm and was closed by the Chairman at 9.25 pm.  
Date of next meeting: **Monday 20th February 2023** to be held at Ysceifiog Village Hall for 7.30 pm.

**CHAIRMAN** \_\_\_\_\_

**YSCEIFIOG COMMUNITY COUNCIL**

**CYNGOR CYMUNED YSCEIFIOG**

Minutes of the meeting held at Ysceifiog Village Hall 20<sup>th</sup> February 2023.

**PRESENT:**

**Councillor N.M. Davies: Chairman**

**Councillor J. I. Davies**

**Councillor I. Kendrick**

**Councillor A. Parsley**

**Councillor D. Rees**

**Councillor A. Rowlands**

**APOLOGIES FOR ABSENCE:**

**Councillor C. Caldwell**

**Councillor P. Griffiths**

**Councillor A. Weatherall**

**IN ATTENDANCE:**

**County Councillor S. Copple**

**Mr. A. Roberts – Clerk to the Council**

**ITEMS RAISED BY MEMBERS OF THE PUBLIC PRESENT**

Before the commencement of the meeting the Chairman welcomed to the meeting Mr and Mrs Wilson. Mrs Wilson advised that a planning application had been submitted to the Planning Authority for alterations to their property Talwrn Bungalow, Vole. Should Members have any questions regarding the planning application they would provide further information.

**116/23 DECLARATIONS OF INTEREST.**

Councillors N. Davies and A. Rowlands declared an interest in agenda item 10. A. Application for grant funding Cor Y Llan, Ysceifiog.

**117/23MINUTES**

**RESOLVED:**

Proposed by Councillor A. Parsley, and seconded by Councillor J. Davies, the minutes of the meeting held the 16<sup>th</sup> January were agreed as a correct record.



### **118/23 STREETSCENE SERVICES – REPORTED ISSUES**

Members reported the following issues: -

- Ffordd Pentre, Ysceifiog Village Road. -The vehicle passing places had become badly damaged and required resurfacing.
- Fisheries Road leading from the Fox Inn – Road gullies had still not been cleaned.
- Fisheries Hill, Babell – A vehicle had overturned blocking access. The issue had been reported to the Police and Streetscene Services, but no response had been made. The road remained blocked for a number of hours resulting in vehicles using the road having to reverse considerable distances.
- Garneddwen Lane, Lixwm -Highway gullies in need of emptying.

### **119/23 TRAFFIC CALMING LIXWM VILLAGE ROAD**

Further to Minute No 102/23 the Clerk reported that Mr R. Roberts M.P. had provided a copy of the information that had been submitted to Streetscene Services, Flintshire County Council. Mr Roberts had advised that due to staffing resource issues no response had been received. Councillor Copple advised that he would contact Mr Roberts advising that as Ward Member if required he would try to progress a response from Highway Officers.

### **120/23 BRYN HEULOG YSCEIFIOG – VEHICLE PARKING IN ACCESS WAY**

Further to Minute No 105/23 the Chairman reported that she and the Clerk had attended a site meeting with the Housing Officer. Agreement had been reached for the provision of a sign or road surface markings. However, before the provision could be made legal ownership of the land would need to be clarified.

### **121/23 PUBLIC RIGHTS OF WAY**

The Chairman welcomed to the meeting Public Rights of Way Officers Mr Derrick Charlton and Stewart Jones. The Officers had been invited to the meeting to provide an update on the condition and repairs to rights of way within the community.

- Lixwm walking group footpath survey – A copy of the survey had been submitted to the Council in May 2021 outlining a number of issues that needed rectifying. Mr Jones reported that many of the issues had been or are programmed to be completed in the near future.
- Public Footpath Ffordd Gledlom to Ffynnon Y Cyff, Lixwm. – Completion of Way Marking. Mr Charlton advised that the legal work had been completed and the path had been included onto the Council Definitive Maps and Register of Rights of Way. There was some signage and kissing gates to be installed which would be completed in the near future.

- Tan Y Graig, Bridleway, Lixwm. – Whilst the condition of the bridleway track surface and stile had been reported as being unsafe inspections had been undertaken and it had been deemed as serviceable. Inspections would be undertaken, and repairs undertaken when required.
- Fisheries Footbridge – Condition of bridge was being monitored by Streetscene Services.
- Former Railway Line Mold to Afonwen – Members enquired if the Authority had any desire to develop the line into a cycleway. Officers advised that this project had been looked at in the past and that it posed a number of difficulties. However, the starting point may be to explore a project to develop a public footpath in the first instance.

The Chairman thanked both Officers for their kind attendance and the information provided.

### **122/23 PEN YR ALLT, YSCEIFIOG BOUNDARY FENCING**

Councillor A. Parsley enquired if any response had been received from Crown Estates regarding the boundary fencing issue at the above property. The Clerk advised that no response had been received.

The Clerk was instructed to make further enquires with Crown Estates.

### **123/23 CORRESPONDENCE RECEIVED**

- A)** Notice of a meeting of the West Flintshire Group Meeting of Council 13<sup>th</sup> February 2023
- B)** Welsh Government Ministerial Review of Play
- C)** Members Private Bill – Outdoor Education (Wales) Bill
- D)** Fron Hall Quarry Liaison Group Meeting – Appointment of representative. Councillor J. I Davies was appointed as the representative.
- E)** HyNet Carbon Dioxide Pipeline -Planning Application – Appointment of the Examining Authority and Invitation to the Preliminary Meeting.
- F)** Summer Playscheme 2023 – Invitation to participate in this year’s -programme. The Council agreed to provide funding for this year’s playscheme.
- G)** Freedom of Information Request – Regarding correspondence received from HyNet Northwest / Carbon Dioxide Pipeline. -The Clerk would respond to the request.

**124/23 REPRESENTATIVE'S REPORTS:**

**County Councillor Report Lixwm**

County Council S. Copple provide a report on current County and Ward activities.  
(Appendix A attached to minutes)

Councillor A. Rowlands provided a report on the meeting of the Lixwm C.P. Governors that she had attended.

The Chairman thanked the Members for their reports.

**125/23. DRAFT TRAINING AND DEVELOPMENT POLICY FOR COUNCILLORS AND STAFF.  
ANNUAL TRAINING PLAN**

Further to minute 110/23 the Clerk reported that as instructed the amendments had been made to the training policy and copy of the policy had been sent to all members.

**126/23 PLANNING APPLICATIONS**

**A) 00077/23**

**Re-Model of Existing Games Room, Bedroom and Bedroom/Store into Annex/Ancillary Accommodation Including Bedroom, Bathroom, and Kitchenette/Dinning/Lounge.**

**Llwyn Y Cyl, Ffordd Y Graig, Lixwm, CH8 8LY**

**B) 00093/23**

**Single Storey Extension to an Existing Dwelling, Minor Alterations to Windows on one Side and Rear of Existing Dwelling and Internal Alterations.**

**Talwrn Bungalow, Ddol, Afonwen, CH7 5UT.**

**RESOLVED:**

That the Council has no objections to the above two applications.

**C) 000722/22**

**Fron Haul Quarry, Nannerch, CH7 5RN**

**Extension of Time to Planning Permission 037406 to allow Quarrying Operations until 2032.**

**RESOLVED:**

That the Council requests that the application be considered by the Planning Authority Full Planning Committee.

That the information provided by the applicant should include an impact statement and re-instatement plan for the quarry for its end of quarrying use.

### **127/23APPLICATIONS FOR FINANCIAL ASSISTANCE**

A) Cor Y Llan, Ysceifiog – That a grant of £350.00 was approved.

### **128/23 RISK ASSESSMENT REPORT 2023**

The Clerk reported that the Council is required to undertake an annual risk assessment evaluating potential risk that may impinge the Council from its function or delivery of services. And put in place procedures and measures that may help to mitigating or minimise risk.

The Risk Assessment has been completed setting out potential risks and measures being taken. The Council is requested to consider and approve the Risk Assessment Report.

Members noted that the Council had an asset being land at Nant Farm, Afonwen. No rent had been received by the Council for some years. Councillor J. I. Davies advised that this was due to the land being of very low value and that the tenant had expended money on re-fencing the area. It was agreed that Councillor Davies would meet with tenant, inspect the condition of the land and report back to the Council.

#### **RESOLVED:**

That the risk assessment was approved.

### **129/23ACCOUNTS FOR PAYMENT.**

**RESOLVED:** That the following accounts were approved for payment: -

<b>BACS Transfer)</b> A. Roberts - Clerk's Salary and Establishment Allowance	£849.34
<b>BACS Transfer)</b> A. Roberts – Microsoft Licence Fees, February	£56.27
<b>1339)</b> Canon UK – Copy fess	£33.19
<b>1340)</b> H M Revenue & Customs – PAYE	£249.64
<b>1341)</b> Mega N.W. Ltd – Festoon Lighting	£452.40

### **130/23DURATION OF THE MEETING.**

The meeting commenced at 7.30pm and was closed by the Chairman at 9.25 pm.  
Date of next meeting: **Monday 20th March 2023** to be held at Berthen Chapel, Lixwm for 7.30 pm.

**CHAIRMAN** \_\_\_\_\_

## **Appendix A.**

### **Main Council Discussions**

To seek Members approval for the adoption of the Flintshire Local Development Plan (LDP)

To present the Capital Programme 2023/24 – 2025/26 for approval

To present the Capital Strategy 2023/24 – 2025/26 for approval

The purpose of this report is to present for consideration and comment, the draft HRA 30-year Financial Business Plan and the proposed HRA Budget for 2023/24

To present to Members the draft Treasury Management Midyear Review for 2022/2

To approve the Governance and Audit Committee Annual Report 2021/22

To approve the Financial Procedure Rules.

To recommend adoption of the ordinary language guide and updated Constitution, following the work undertaken by the working group

### Local Issues

Extension of the FRON quarry and new local committee

Attendance at the West Flintshire Community Council Forum,

Active Travel allocation

20mph discussion

## **YSCEIFIOG COMMUNITY COUNCIL**

### **CYNGOR CYMUNED YSCEIFIOG**

Minutes of the meeting held at Berthen Chapel, Lixwm 20<sup>th</sup> March 2023.

#### **PRESENT:**

**Councillor N.M. Davies: Chairman**

**Councillor J. I. Davies**

**Councillor P. Griffiths**

**Councillor I. Kendrick**

**Councillor A. Parsley**

**Councillor D. Rees**

**Councillor A. Rowlands**

**Councillor A. Weatherall**

#### **APOLOGIES FOR ABSENCE:**

**Councillor C. Caldwell**

#### **IN ATTENDANCE:**

**County Councillor S. Copple**

**Mr. A. Roberts – Clerk to the Council**

#### **ITEMS RAISED BY MEMBERS OF THE PUBLIC PRESENT**

The Chairman welcomed to the meeting Mrs Lisa Orhan representing the Lixwm Community Project Group. Lisa reported that the group had undertaken a community litter pick on Saturday 18<sup>th</sup> March. Twenty-Five residents had turned out to support the event.

Fundraising events taken place over the past few months had enabled the group to support Lixwm C.P. School with a grant of £3,000.00. It was hoped that a new group could be formed "Friends of the Community" to continue the support for the school.

Further events were being planned throughout the year information of which will be shared with the Council and posted on the Lixwm Facebook page.

Maintenance work to the orchard had been undertaken. A further project had been identified to tidy up the boundary by the gate to Lixwm play area.

The Chairman and Members thanked Lisa for her attendance and the continued support she and her group provide to the community.

#### **131/23 DECLARATIONS OF INTEREST**

No declarations were declared in respect of the business on the Council agenda.

## **132/23MINUTES**

### **RESOLVED:**

Proposed by Councillor A. Parsley, and seconded by Councillor D. Rees, the minutes of the meeting held the 20<sup>th</sup> February were approved as a correct record.

## **133/23 STREETSCENE SERVICES – REPORTED ISSUES**

Further to minute No 118/23 the Council had received a letter from a resident regarding the vehicle incident at Fisheries Hill, Ysceifiog. The resident advised that he had raised a number of highway safety concerns with Streetscene Services regarding the incident on two occasions to which no response had been received.

Members reported the following issues: -

- Fisheries Road leading from the Fox Inn – Road gullies had still not been cleaned.
- Garneddwen Lane, Lixwm -Highway gullies in need of emptying.
- Llys Armon, Lixwm – Highway gullies in need of cleaning.

Members reported that Streetscene Services Recycling Services was on many occasions not returning, collection bags and bins in a safe and satisfactory manner. Litter and plastics are spilled onto the highway and not collected by operatives. Refuse collection vehicles gates, were not being closed between locations, resulting in waste material spilling on highway verges.

Members reported that despite reporting these persistent problems to Streetscene Services no response is ever received.

Members requested that a letter be sent to the Head Manager of the Services, setting out the Council concerns on the poor quality of services and lack of communication.

## **134/23TRAFFIC CALMING LIXWM VILLAGE ROAD**

Further to Minute No 119/23 Councillor S. Copple reported that he had contacted Mr Roberts M.P. Office aiding assistance to obtain a response from Flintshire County Council. Mr Roberts had declined any assistance at the present time.

Councillor A. Weatherall advised that eight volunteers had agreed to participate in training being provided by North Wales Police, on how to use the traffic speed monitoring gun.

Councillor S. Copple advised that the programme for the introduction of the new 20mph in place of existing 30mph speed restrictions in September was being finalized by Flintshire County Council. It was his understanding that exceptions to the speed reduction will be very limited.

**135/23 BRYN HEULOG YSCEIFIOG – VEHICLE PARKING IN ACCESS WAY**

Further to Minute No 120/23 the Clerk reported that a sign and post had been provided and was awaiting installation.

**136/23 PEN YR ALLT, YSCEIFIOG BOUNDARY FENCING**

Further to minute No 122/23 the Clerk reported that a response had been received from the Land Agent for Crown Estates. The advice received stated that the Crown Estate only had interest in the underground mineral deposits and no responsibility for the land surface.

The Chairman advised that this land was not in the ownership of the Council, that dispute was a private matter that needed to be resolved by both parties and no further action could be taken by the Council.

**137/23 FREEDOM OF INFORMATION REQUEST – HYNET NORTHWEST / CARBON DIOXIDE PIPELINE**

Further to minute No 123/23 the Clerk reported that the abbe request had been responded to by the Council.

**138/23 REPORT FROM THE STANDARDS COMMITTEE OFFICER**

Following the visit to the January Council meeting by the Independent Standards Committee Member. The Chairman reported that the Member had reported on his findings to the Standards Committee. The Chairman reported that the Council had been highlighted for good Chairmanship skills and orderly participation by Members.

The Chairman thanked Members for their continued support.

**139/23 INDEPENDENCE REMUNERATION PANEL FOR WALES ANNUAL REPORT – FEBRUARY 2023**

The Council had received the above report. The Clerk reported that Determination number 4. of the Report sets out the contributions to costs and expenses incurred by Members to be made by the Council. £156.00 working from home allowance and £52.00 reimbursement of consumables per annum.

The Clerk advised further that whilst the Council was required to make budget provision for the costs Members could decline receipt of payment. As in past years the Clerk would dispatch a claim form to each Member of the Council in May which would need to be completed and returned to the Clerk before any payment could be approved.



#### **140/23 MATCH FUNDING CHILDREN'S PLAY AREA – YSCEIFIOG 2022/23**

Councillor A. Parsley reported that he had attended a site meeting with a leisure Services Officer and the Clerk. The purpose of the meeting was to finalize the location of seating and specification for the table.

The proposed location of the table had become a sensitive issue and agreement had been reached with the Officer, that should the table be required to be re-located it would be done so.

#### **141/23 CORRESPONDENCE RECEIVED**

- A) **Independent Remuneration Panel for Wales – Annual Report -February 2023.**
- B) **One Voice Wales – Training needs Survey.**
- C) **Adoption of the Flintshire Local Development Plan (LPD)**
- D) **Visit to Town & Community Council meetings by Independent Members of the Standards Committee.**
- E) **North Wales Community Health Council -Health Watchdog – Online meeting events**

#### **142/23 REPRESENTATIVE'S REPORTS:**

##### **County Councillor Report Lixwm**

County Council S. Copple provide a report on current County and Ward activities. (Appendix A attached to minutes)

Councillor A. Rowlands advised that she had attended a meeting with the Head Teacher of Lixwm C.P. to discuss the promotion of the Summer Playscheme.

Councillor J .I. Davies reported on the meeting of the Fron Haul Liaison Quarry meeting.

The Chairman thanked the Members for their reports.

### **143/23 PLANNING APPLICATIONS**

- A) **000194/23**  
**Demolition of Conservatory – Proposed Part Single Storey & Part 2 Storey Extension.**  
**No 3. Cae Eithin, Lixwm, CH8 8NB**

**RESOLVED:**

That the Council has no objections to the above application.

### **144/23 APPLICATIONS FOR FINANCIAL ASSISTANCE**

- A) Ysceifiog Village Hall – That a grant of £2,500.00 was approved.

### **145/23 FLY TIPPING COMMON LAND BERTHEN LANE, LIXWM**

Councillor P. Griffiths reported that he had received a complaint from a local resident regarding the above matter. Hedge pruning's have been tipped on common land. The issue had been reported to the Legal Services Department, Flintshire County Council some weeks ago.

However, no response had been received from the Officer.

The Chairman advised that the Council would raise the concern of no response being received from the Legal Officer, however the fly tipping was an issue between the resident and Flintshire County Council.

### **146/23 DOG NUISANCE TO WALKERS OF PUBLIC FOOTPATHS TREM Y FOEL, LIXWM**

Members reported that despite requests to the dog owner by members of the general public to control his dog intimidation and nuisance to walkers by the dog was still taking place. The Clerk advised that he had sought advice from the Rights of Way Department Officers. Given the nature of the complaint such matters are best dealt with by the police who have powers to take appropriate action.

**RESOLVED:**

That the matter be reported to North Wales Police.

#### **147/23 FILLING OF VACANCY ON THE COUNCIL**

The Clerk reported that following the May 2022 local elections and thereafter the filling of 3 vacancies by co-option the Council still had one vacancy to fill. It was agreed that the Returning Officer be advised of the vacancy and advertisements placed.

#### **148/23 ACCOUNTS FOR PAYMENT.**

**RESOLVED:** That the following accounts were approved for payment: -

<b>BACS Transfer)</b> A. Roberts - Clerk's Salary and Establishment Allowance	£849.34
<b>BACS Transfer)</b> Green Lion Solutions – Web Hosting Fees	££59.80
<b>1342)</b> Flintshire County Council – Match Funding Contribution	£5,000.00
<b>1343)</b> A. Roberts – Vodaphone Data Fees October- March	£33.00
<b>1344)</b> H M Revenue & Customs – PAYE	£249.64
<b>1345)</b> Ysceifiog Village Hall – Grant	£2,500.00

#### **149/23 DURATION OF THE MEETING.**

The meeting commenced at 7.30pm and was closed by the Chairman at 9.15 pm.  
Date of next meeting: **Monday 17th April 2023** to be held at Ysceifiog Village Hall for 7.30 pm.

**CHAIRMAN** \_\_\_\_\_

## Appendix A.

### County council activities

Major discussions on the new 23/24 budget , an alternative budget was proposed but rejected, the difference was minor but less than the accepted version. The new increase in total was 4.95%, this includes the police budget.

Workshops for 20mph were held and attended, these explained the new WG rules and how they are to be applied and when, this becomes law in September.

Street scene response is low at the moment due to staff shortages, 49% down on normal.

### Local Activities

Further discussion with pathways people of FCC over the state of the bridle path and style, FCC will take another look and try to do some repairs.

Attended the FRON HAUL quarry meeting , the application is under consideration with a full committee meeting in April ( not confirmed)

Housing issues in Bryn Tyrion , damp, and mould, this has been reported but little action by FCC , Chasing these plus others.

Sent a note to Rob Robert's assistant over speed issues in Lixwm , assistance at this point was not required.

**YSCEIFIOG COMMUNITY COUNCIL**

**CYNGOR CYMUNED YSCEIFIOG**

Minutes of the meeting held at Ysceifiog Village Hall 17<sup>th</sup> April 2023.

**PRESENT:**

**Councillor N.M. Davies: Chairman**

**Councillor C. Caldwell**

**Councillor J. I. Davies**

**Councillor P. Griffiths**

**Councillor I. Kendrick**

**Councillor A. Parsley**

**Councillor D. Rees**

**Councillor A. Rowlands**

**Councillor A. Weatherall**

**APOLOGIES FOR ABSENCE:**

**County Councillor S. Copple**

**IN ATTENDANCE:**

**Mr. A. Roberts – Clerk to the Council**

**150/23 ITEMS RAISED BY MEMBERS OF THE PUBLIC PRESENT**

The Chairman welcomed to the meeting Mr Mark Jones Chairman of Ysceifiog Village Hall Committee. Mr Jones reported on the success of the Saturday Social Club provided by the committee members and volunteers which had been provide the past three months. As an addon to the social club, the committee was planning to hold a coronation event providing afternoon teas to any community residents on Saturday the 6<sup>th</sup> May 2023. However, to deliver the event the committee was seeking financial support from the Council.

The Chairman thanked Mr Jones for his attendance and expressing the Council's gratitude for the support the Village Hall Committee has provided to the community over the past many months.

**151/23 DECLARATIONS OF INTEREST**

No declarations were declared in respect of the business on the Council agenda.

## **152/23MINUTES**

### **RESOLVED:**

Proposed by Councillor A. Parsley and seconded by Councillor A. Weatherall, the minutes of the meeting held the 20<sup>th</sup> March were approved as a correct record.

## **153/23 STREETSCENE SERVICES – REPORTED ISSUES**

- A.** Further to minute No 133/23 the Council had received a response from the Highway Authority regarding the incident at Fisheries Hill, Ysceifiog. The response explained the Council Policy on dealing with snow and adverse weather conditions confirming that roads of this type were not given high priority due to available resource. Councillor A. Parsley advised that the response had not provided an explanation to the incident being reported to Streetscene Services and the Police requesting that the road be officially closed whilst the vehicle was being recovered. It was agreed that a further enquiry be made on this aspect. Members requested that a copy of the response that had received be sent to the resident who had reported the incident initially.
- B.** Household Recycling Collection Services. Following the reporting the issues regarding the inconsistency of the collection teams a response had been received from Streetscene Services, advising the concerns had been noted. An action plan had been formulated and that the services would be monitored for a six-week period. Councillor D. Rees reported that initially the collection services in Ysceifiog had improved. However, collection vehicles were still being driven from the community with gates and doors being left open. It was agreed that Members would monitor the services over the coming weeks with a view of reporting any issues at the May meeting of the Council.

The following issues were reported: -

Fisheries Road - past the Fox Inn - Highway gullies require cleaning.

Pothole repairs required at – Babell, Mynydd Llan junction.

Brynford Road near Cattel Grid

## **154/23TRAFFIC CALMING LIXWM VILLAGE ROAD**

Further to Minute No 134/23 the Clerk reported that he had received a telephone call from Mr R. Roberts M.P. Office Assistant, advising that a further meeting had taken place with Flintshire Highway Officers. Given the impending introduction of the new speed limits being introduced to 30mph roads from 17<sup>th</sup> September 2023 no

further actions would be undertaken until further evaluation can be undertaken following its introduction.

Members expressed their disappointment of receiving the information and would encourage Lixwm residents to continue to engage with Mr R. Roberts on this matter. Councillor A. Weatherall reported that the community group who had volunteered to train for the use of the traffic monitoring gun were still awaiting clearances from North Wales Police.

The Clerk advised that Councillor Weatherall should make enquiries with North Wales Police as to what insurance cover would be in place whilst the volunteers were undertaking the speed survey.

### **155/23 PROVISION OF DEFIBRILLATOR DISUSED B.T. TELEPHONE KIOSK YSCEIFIOG**

The Clerk reported that the Council had taken delivery of the housing cabinet for the defib unit and were awaiting the installation to be completed by the electrician.

A condition of grant was that before the defib unit would be provided, training for local residents on how to use the unit needed to be provided.

It was agreed that the Clerk would arrange a training event inviting Members and interested residents to attend.

The Chairman reported that Mrs Kay Evans had written to the Council advising that following a sponsored walk by her family members an amount of £255.00 had been raised towards the cost of the project.

Members requested that a letter of thanks be sent to Mrs Evans on behalf of the Council.

### **156/23 FLY TIPPING COMMON LAND BERTHEN LANE, LIXWM**

Further to minute No 145/23 the Council had received a response from Flintshire County Council, Legal Services. The legal officer confirmed that a letter had been sent to the resident requesting that the hedge cuttings be removed from the common land. The officer further advised that the cuttings had been removed and placed on adjacent land. However, due to the environmental impact to wildlife the cutting would remain at that location until the autumn.

Members requested that this matter be noted and that the issue be reviewed in the autumn.

### **157/23 MATCH FUNDING CHILDREN'S PLAY AREA – YSCEIFIOG 2022/23**

Councillor A. Parsley reported that following the meeting he had attended with a Leisure Services Officer and the Clerk. The purpose of the meeting was to finalize the location of seating and specification for the table. He had written the resident who had raised some reservations over the proposal. Further information had been provide setting out the specification and dimensions of the table. At the time of the Council meeting no response had been received.

### **158/23.CORRESPONDENCE RECEIVED**

- A) Electoral Administration and Reform – White Paper.**
- B) Recommendations of the Independent Review of the Ethical Standards Framework (Richard Penn report)**  
The Chairman advised that within the document reference was made to reviewing thresholds for receipt of gifts received by Councillor's. Currently the Council had adopted Flintshire County Council's policy for this item.  
The Clerk was requested to make further enquires with Flintshire County Council as to the current policy.
- C) Notice - One Voice Wales – Wrexham and Flintshire Area Committee Meeting - Tuesday 11<sup>th</sup> April.**
- D) Match Funding Scheme Children's Fixed Play Areas 2023/24**  
An invitation had been received from Flintshire County Council inviting the Council to participate in this year's programme. The Chairman reminded Members that no budget provision had been made 2023/24. Members discussed the proposal and agreed that the scheme provided good monetary value and the Council should participate in the programme and nominated Lixwm play area.

### **159/23PLANNING APPLICATIONS**

None Received.

### **160/23COMMUNITY POLICING**

Further to minute No 146/23 the Clerk reported that PCSO Conner Freel, had advised that any complaints regarding dog nuisance needed to be reported directly by individuals on the North Wales Police web reporting system or by dialling 101 services. Members requested that the Clerk contact the PCSO requesting that a link for the reporting app be provided.

The Chairman reported that within recent weeks the Crown Inn, Lixwm had been burgled and car windows had been broken at Bryn Tirion, Lixwm.  
Members requested that PCSO Conner Freel be invited to the May meeting of the Council.



### **161/23APPLICATIONS FOR FINANCIAL ASSISTANCE**

- A) Ysceifiog Village Hall – Coronation Celebration Community Event. - That a grant for up to £400.00 was approved.
- B) Lixwm OAP's Lunch Club -Coronation Celebration Event – That a grant for up to £350.00 was approved.
- C) Llangollen International Musical Eisteddfod 2023 – That a grant for £100.00 was approved.

### **162/23ONE VOICE WALES TRAINING SCHEDULE**

Councillor A. Parsley reported that he had attended the training module, Use of IT, Website, and social media on the 21<sup>st</sup> March 2023. The information provided recommended that Council should review their current websites ensuring all the statutory information that should be provided is correct. It was also recommended that the website administrator should have a backup administrator enabling the continuation of the services should an untoward situation arise.

It was agreed that Councillor Parsley together with the Clerk would review the current website content and administration and report back to the Council.

Councillor A. Rowlands reported that she would be attending the One Voice Wales Module Charing Skills to be held Wednesday 24<sup>th</sup> April 2023.

### **163/23FILLING OF VACANCY ON THE COUNCIL**

Further to minute No 147/23 the Clerk reported that the Returning Officer had been informed of the vacancy on the Council. In accordance with the statutory guidance Notice had been posted on public notice boards.

### **164/23APPOINTMENT OF INTERNAL AUDITOR 2022/23**

The Clerk advised that the Council is required to appoint an internal auditor to conduct the Internal Audit for 2022/23. As in past years the J D H Business Services had written to the Council providing the scoping details and audit fee scales for this year's internal audit. The Clerk further advised that the internal audit would be submitted on 27<sup>th</sup> April 2023.

### **RESOLVED:**

That J D H Business Services Ltd be appointed as the Internal Auditor for 2022/23.

**165/23 ANNUAL RETURN AND EXTERNAL AUDIT 2022/23**

Audit Wales who conducts the External Audit, had sent the Annual Return for the year 2022/23. However, due to current staffing resources no timetable had been provided for the submission and completion for the audit for 2022/23. The Clerk advised that the Annual Return would be completed in readiness for submission when advised by Audit Wales.

**166/23 ACCOUNTS FOR PAYMENT.**

**RESOLVED:** That the following accounts were approved for payment: -

<b>BACS Transfer)</b> A. Roberts - Clerk's Salary and Establishment Allowance	£873.73
<b>BACS Transfer)</b> Audit Wales – Fees 2021/22	£265.00
<b>BACS Transfer)</b> Defib Store – Supply of Defib Cabinet	£481.44
<b>BACS Transfer)</b> Mike Turner – Supply of Christmas Tree	£280.00
<b>BACS Transfer)</b> One Voice Wales – Annual Membership Fees	£213.00
<b>BACS Transfer)</b> A. Roberts - Microsoft Annual Licence Fees	£148.32
<b>BACS Transfer)</b> A. Roberts – Microsoft Services Fees	£56.27
<b>BACS Transfer)</b> One Voice Wales – Training Fees	£35.00
<b>1346)</b> H M Revenue & Customs – PAYE	£253.56
<b>1347)</b> Canon UK Ltd – Copy fees	£33.64
<b>1348)</b> Cor Y Llan Ysceifiog – Grant	£350.00
<b>1349)</b> Information Commissioner – Data protection Registration Fees	£40.00
<b>1350)</b> Lixwm Lunch Club – Coronation Celebration Event	£350.00

**167/23** **DURATION OF THE MEETING.**

The meeting commenced at 7.30pm and was closed by the Chairman at 9.30 pm.

Date of next meeting: **Monday 15th May 2023** to be held at Berthen Chapel, Lixwm, for 7.30 pm.

**CHAIRMAN** \_\_\_\_\_

**YSCEIFIOG COMMUNITY COUNCIL**

**CYNGOR CYMUNED YSCEIFIOG**

Minutes of the Annual General Meeting held at Berthen Chapel, Lixwm 15<sup>th</sup> May 2023.

**PRESENT:**

**Councillor N.M. Davies: Chairman**

**Councillor J. I. Davies**

**Councillor A. Parsley**

**Councillor A. Weatherall**

**APOLOGIES FOR ABSENCE:**

**Councillor C. Caldwell**

**Councillor P. Griffiths**

**Councillor I. Kendrick**

**Councillor D. Rees**

**Councillor A. Rowlands**

**County Councillor S. Copple**

**IN ATTENDANCE:**

**Mr. A. Roberts – Clerk to the Council**

**01/23 APPOINTMENT OF CHAIRMAN**

Proposed by Councillor A. Parsley and seconded by Councillor A. Weatherall  
Councillor N. M. Davies was appointed as Chairman for the ensuing year.

**02/23 APPOINTMENT OF VICE CHAIRMAN**

Proposed by Councillor J. I. Davies and seconded by Councillor A. Parsley  
Councillor A. Rowlands was appointed as Vice Chairman for the ensuing year.

**03/23 APPOINTMENT OF REPRESENTATIVES ONTO OUTSIDE BODIES**

**RESOLVED:**

That the current representatives be re-appointed on-block.

**04/23 ITEMS RAISED BY MEMBERS OF THE PUBLIC PRESENT**

No members of the public were in attendance.

## **05/23 DECLARATIONS OF INTEREST**

No declarations were declared in respect of the business on the Council agenda.

## **06/23 MINUTES**

### **RESOLVED:**

Proposed by Councillor A. Parsley and seconded by Councillor A. Weatherall, the minutes of the meeting held the 17<sup>th</sup> April were approved as a correct record.

## **07/23 STREETSCENE SERVICES – REPORTED ISSUES**

- A.** Further to minute No 135/23 the Clerk reported that communication was ongoing with the Streetscene Area manager as to why no response had been received following the request for a temporary road closure. Councillor A. Parsley advised that the App deployed by Flintshire County Council for reporting incidents had been discontinued without notification.

It was agreed that the issue would be raised when the area Streetscene Supervisor attends a Council meeting.

- B.** Household Recycling Collection Services. Following the reporting of issues regarding the inconsistency of the collection, Councillor A. Weatherall reported that she had been monitoring the services in Lixwm over the past few weeks. She had found the delivery of the services to be extremely well managed and the teams being very polite - full undertaking the emptying and replacing of collection bags in a very orderly manner.

The Clerk reported that Councillor D. Rees had also reported that the service in Ysceifiog had very much improved.

### **RESOLVED:**

That the Council will advise the Recycling Services manager of the much-improved service being provided and that the appreciation of the Council be extended to the services teams.

## **08/23 PROPOSED PROVISION OF TABLE – AMENITY SEATING AREA YSCEIFIOG**

Councillor A. Parsley reported that further to minute number 157/23 following providing the table specification, concerns had been raised with regard to proposed provision by local residents. As such the Council will not pursue the provision. However, the Landlord of the Fox Inn, had raised the safety issue of broken glass around the seating area with the Health and Safety Executive, who were in discussion with Flintshire County Council who manage the amenity area.

**09/23 PUBLIC FOOTPATH – FFORDD GLEDLOM TO FFYNNON Y CYFF, LIXWM**

Councillor P. Griffiths had requested that an update be provided by Flintshire County Council regarding the delays for the completion of footpath provision following the Planning Inspectors approval.

The Clerk reported that an update had been provided by the Rights of Way Officer: Following protracted correspondence between a landowner and the Planning Inspector regarding a gate that obstructed the right of way, the issue had been very recently resolved the gate being removed and replaced with a stile. The right of way was now accessible. Way marker posts had been ordered and would be erected in the near future. Members were pleased to learn that the issues had been resolved.

**10/23 COMMUNITY CORONATION EVENTS LIXWM AND YSCEIFIOG 6<sup>TH</sup> MAY 2023**

The Chairman of the Ysceifiog Village Hall Committee, Mr. Mark Jones, had written to the Council thanking them for their financial support. The event had attracted over eighty participants on the day who had gathered to celebrate the occasion at the village hall.

Mrs A. Sharrett organiser of the Lixwm event had also expressed her thanks to the Council enabling many residents to celebrate the occasion with an afternoon tea.

The Clerk confirmed that the Council had provided grant funding of £353.25 to the Ysceifiog event and £260.00 to the Lixwm event.

**11/23 Recommendations of the Independent Review of the Ethical Standards Framework (Richard Penn report)**

Further to minute number 158/23 the Clerk reported that he had received confirmation from the Monitoring Officer Flintshire County Council that the 22 Unitary Authorities in Wales had informally agreed that the declaration for declaring receipt of gifts value be set at £25.00. The Chairman advised that the Council adopts the same policy as Flintshire County Council for this requirement.

**12/23 CORRESPONDENCE RECEIVED**

- A) **Notice of Consultation-Mona Offshore Wind Project.**
- B) **One Voice Wales – Training Schedule May.**
- C) **HyNet Carbon Dioxide Pipeline – Notice of changes being made to planning application.**

**RESOLVED:**

That the above information be received.

### **13/23 PLANNING APPLICATIONS**

**A) 000341/23**

Demolition of a previous two-story extension and replacement with a new two storey extension along with associated internal layout alterations, a new first floor extension, new raised timber decking, relocation of the driveway entrance and detached, single-storey pitched-roof garage.

Pickpocket Hall, Babell Road, Pantasaph, CH8 8PW

**B) 000308/23**

Outline Application for new build dwelling.

Westacres, Berthen Road, Lixwm.

**C) 000399/23**

Single story rear extension, Internal modification, and all other associated works to completion.

Cae Gwyn, Ysceifiog, Holywell, CH8 8NE

**RESOLVED:**

That the Council has no objections to the above applications subject to them being in keeping and conforming to Planning Policy.

### **14/23 APPLICATIONS FOR FINANCIAL ASSISTANCE**

**A)** Caerwys Agricultural Show 2023 – That a grant of £150.00 was approved.

### **15/23 FILLING OF VACANCY ON THE COUNCIL**

Further to minute No 163/23 the Clerk reported that the Returning Officer had advised the Council that the vacancy on the Council could be filled by co-option.

Members agreed that the vacancy be advertised on the Council Website and Lixwm, and Ysceifiog, Facebook sites.

### **16/23 COMPLETION OF INTERNAL AUDITOR 2022/23**

The Clerk advised that the Council had received the completion and approval of the internal audit for 2022/23. The report setting out the findings and recommendations was reported to the Council by the Chairman.

**RESOLVED:**

That the Annual Return was approved, and that the recommendations be in-acted.

## **17/23 ACCOUNTS FOR PAYMENT**

**RESOLVED:** That the following accounts were approved for payment: -

<b>BACS Transfer)</b> A. Roberts - Clerk's Salary and Establishment Allowance	£873.73
<b>BACS Transfer)</b> Delyn Press – Printing Flyers	£70.00
<b>BACS Transfer)</b> Deeco Lighting – Lighting maintenance	£864.00
<b>BACS Transfer)</b> A. Roberts – Microsoft Services Fees	£56.27
<b>1351)</b> Ysceifiog Village Hall – Coronation Celebration Event	£283.25
<b>1352)</b> J. Gallagher – Insurance Renewal	£1,504.64
<b>1353)</b> Llangollen Eisteddfod 2023 – Grant	£200.00
<b>1354)</b> JDH Business Services Ltd – Audit Fees	£294.00
<b>1355)</b> Viking Ltd – supply of stationery	£163.47
<b>1356)</b> Society of local Council Clerks – Membership Fess	£111.00
<b>1357)</b> Canon U k Ltd - Copy machine fess	£35.41
<b>1358)</b> Caerwys Agricultural Show 2023 – Grant	£150.00
<b>1359)</b> H M Revenue & Customs – PAYE	£253.56

## **18/23 DURATION OF THE MEETING.**

The meeting commenced at 7.30pm and was closed by the Chairman at 9.00 pm.  
Date of next meeting: **Monday 19th June 2023** to be held at Ysceifiog Village Hall, for 7.30 pm.

**CHAIRMAN** \_\_\_\_\_



**YSCEIFIOG COMMUNITY COUNCIL**

**CYNGOR CYMUNED YSCEIFIOG**

Minutes of the meeting held 19<sup>th</sup> June 2023 held at Ysceifiog Village Hall.

**PRESENT:**

**Councillor N.M. Davies: Chairman**

**Councillor J. I. Davies**

**Councillor P. Griffiths**

**Councillor I. Kendrick**

**Councillor D. Rees**

**Councillor A. Rowlands**

**Councillor A. Parsley**

**APOLOGIES FOR ABSENCE:**

**Councillor C. Caldwell**

**Councillor A. Weatherall**

**IN ATTENDANCE:**

**County Councillor S. Cople**

**Mr. A. Roberts – Clerk to the Council**

**19/23 ITEMS RAISED BY MEMBERS OF THE PUBLIC PRESENT**

No members of the public were in attendance.

**20/23 DECLARATIONS OF INTEREST**

No declarations were declared in respect of the business on the Council agenda.

**21/23 MINUTES**

**RESOLVED:**

Proposed by Councillor A. Parsley and seconded by Councillor J. I. Davies, the minutes of the Annual General Meeting held the 15<sup>th</sup> May were approved as a correct record.

## **22/23 STREETSCENE SERVICES – REPORTED ISSUES**

- A.** Further to minute number 07/23 Councillor D. Rees reported that whilst the replacement of waste collection bags to dwellings had improved waste recycling materials was still being deposited on the highway verge and highway. It appeared that the cause of this was that gates were not being closed on the back of the collection vehicles.
- B.** Members reported that overgrown highway verges were causing visibility obstruction at the following locations:  
Bryn Sion, Junction Afonwen.  
Ffordd Babell – Groesfford Junction.  
Ysceifiog Village Road - B5121 Road Junction.  
B5121 Lixwm to A541 Road junction.
- C.** Bryn Sion, Babell, to Afonwen, - Road surface in extremely poor condition.

### **RESOLVED:**

That the above issues be reported to Streetscene Services.

## **23/23 PUBLIC FOOTPATH – FFORDD GLEDLOM TO FFYNNON Y CYFF, LIXWM**

Further to minute number 09/23 Councillor P. Griffiths reported that he had inspected the footpath to find that a stile had been installed. Given that this was a newly designated footpath an installation of a kissing gate would be more appropriate in terms of inclusive access.

### **RESOLVED:**

That this matter be reported to the Rights of Way Officer, Flintshire County Council.

## **24/23 PROVISION OF DEFIBRILLATOR – YSCEIFIOG**

Further to minute number 155/23 the Clerk reported that the housing cabinet and backing board had been installed in the B.T. Kiosk at Ysceifiog. The Welsh Ambulance Service, Defibrillator co-ordinator Officer, had been informed who would section the supply of the defibrillator unit.

Councillor A. Parsley suggested that the Council should drop flyers to local households advising that the facility was available.

### **RESOLVED:**

That the Clerk would arrange for flyers to be printed.

**25/23 CORRESPONDENCE RECEIVED**

- A) Notice of Consultation-Mona Offshore Wind Project.**
- B) One Voice Wales – Training Schedule June.**
- C) HyNet Carbon Dioxide Pipeline – Notice of changes being made to planning application.**
- D) Standers Committee Members – Visits to Town and Community Council Meetings.**
- E) Consultation on the Implementation of a Dog Control Public Spaces Protection Order (PSPO) in Flintshire.**
- F) Notice of External Audit for the Year ending 31<sup>st</sup> March 2023.**
- G) Wales Connectivity Survey – Internet Speed.**
- H) Local Area Energy Plan (LAEP) – Notice of meeting Friday 30<sup>th</sup> June 2023.**
- I) Toilet Strategy – Flintshire Consultation.**

**RESOLVED:**

That the above information be received.

**26/23 REPRESENTATIVE'S REPORTS.**

- A.** County Councillor S. Copple provided an update on County Council and local issues. Copy of his report had been provided to Members of the Council.
- B.** Councillor A. Rowlands provided a report on a meeting of Lixwm School Governing Body, and Ysceifiog Village Hall Committee she had attended.

The Chairman thanked the Members for their reports.

## **27/23 PLANNING APPLICATIONS**

### **A) 063955 Planning Appeal Notice**

Erection of a single residential dwelling.  
Hillbank, Ffordd Walwen, Lixwm, CH8 8LW

### **B) 00453/23**

Retrospective Application for Erection of Extension to Dwelling.  
Hen Living, Afonwen, Mold, CH7 5UP.

### **RESOLVED:**

That the Council received the above two applications.

## **28/23 ITEMS RAISED BY MEMBERS**

- A.** Councillor P. Griffiths reported that he had observed the North Wales Police, Go-Safe speed monitoring vehicle stationed at Caerwys. His concern was that even though Caerwys had recently undertaken hard highway improvement measures, to reduce speeding of vehicles, the road still met the criteria for the monitoring vehicle to be present. Whilst no attendance was possible at Lixwm.

Members discussed this issue at length and agreed that the gathering and submission of evidence was a crucial factor in progressing attendance of the Go-Safe vehicle. It was agreed that following the introduction of 20mph speed limit in September, requests would be made to the Highway Authority for further speed monitoring of traffic at Lixwm.

Councillor D. Rees reported fly tipping at Babell. Members discussed the nuisance and increase of fly tipping in rural areas. Councillor A. Parsley advised the current policy deployed of banning many types of vehicles from using the Council re-cycling facilities was at odds with the Council strategy for increasing recycling and reduction of household waste.

Members requested that this concern be brought to the attention of the Council, seeking a review of the current policy.

Councillor P. Griffiths reported that signs stating Private and No Entry had been erected at the Tan Y Graig, Lixwm, bridleway. Councillor S. Cople agreed to raise this with the Rights of Way Officer.

Councillor Griffiths also reported that he had received a report that footpath No Y103 had a defective stile.

## **29/23 APPLICATIONS FOR FINANCIAL ASSISTANCE**

### **A) Rhes-Y-Cae and Moel-Y-Crio Sheepdog Trials and Show 2023**

#### **RESOLVED:**

Proposed by Councillor J. I. Davies and seconded by Councillor P. Griffiths, a grant of £125.00 was approved.

## **30/23 FILLING OF VACANCY ON THE COUNCIL**

Further to minute No 15/23 the Clerk reported that no applications had been received. Members requested that posters advertising the vacancy be placed in all the public notice boards.

## **31/23 INDEPENDENT REMUNERATION PANEL FOR WALES**

Members Allowance Claim for 2023/24. The Clerk reported that all members had received the allowance claim form for the year 2023/24. Depending on Members individual income and tax circumstance the allowance may be subject to tax payable to H M Revenue & Customs.

#### **RESOLVED:**

That Members would be liable for ensuring that any allowance payments received are subject to the payment of any tax due to H M Revenue & Customs.

## **32/23 ACCOUNTS FOR PAYMENT**

**RESOLVED:** That the following accounts were approved for payment: -

<b>BACS Transfer)</b> A. Roberts - Clerk's Salary and Establishment Allowance	£873.73
<b>BACS Transfer)</b> Humphreys Signs Ltd – Supply of Defib backing board	£116.64
<b>BACS Transfer)</b> Orhan Electrical Ltd - – Installation of defib cabinet	£468.00
<b>BACS Transfer)</b> A. Roberts – Microsoft Services Fees	£56.27
<b>BACS Transfer)</b> One Voice Wales – Training Fees	£38.00

<b>1360)</b> S. Jones Business Solutions Ltd – Payroll Fees	150.73
<b>1361)</b> Treetops Environmental – Grass Cutting	£65.00
<b>1362)</b> Canon U k Ltd - Copy machine fess	£33.64
<b>1363)</b> H M Revenue & Customs – PAYE	£253.56

**33/23 DURATION OF THE MEETING.**

The meeting commenced at 7.30pm and was closed by the Chairman at 9.25 pm.  
Date of next meeting: **Monday 17th July 2023** to be held at Berthen Chapel, Lixwm,  
for 7.30 pm.

**CHAIRMAN** \_\_\_\_\_

**YSCEIFIOG COMMUNITY COUNCIL**

**CYNGOR CYMUNED YSCEIFIOG**

Minutes of the meeting held 17<sup>th</sup> July 2023 held at Berthen Chapel, Lixwm.

**PRESENT:**

**Councillor N.M. Davies: Chairman**

**Councillor C. Caldwell**

**Councillor J. I. Davies**

**Councillor I. Kendrick**

**Councillor D. Rees**

**Councillor A. Rowlands**

**APOLOGIES FOR ABSENCE:**

**Councillor P. Griffiths**

**Councillor A. Parsley**

**Councillor A. Weatherall**

**IN ATTENDANCE:**

**County Councillor S. Copple**

**Mr. A. Roberts – Clerk to the Council**

**34/23 ITEMS RAISED BY MEMBERS OF THE PUBLIC PRESENT**

No members of the public were in attendance.

**35/23 DECLARATIONS OF INTEREST**

No declarations were declared in respect of the business on the Council agenda.

**36/23 MINUTES**

**RESOLVED:**

Proposed by Councillor I. Kendrick and seconded by Councillor A. Rowlands, the minutes of the meeting held the 19<sup>th</sup> June were approved as a correct record.

### **37/23 STREETSCENE SERVICES – REPORTED ISSUES**

- A.** Further to minute number 22/23 Councillor D. Rees reported that whilst the replacement of waste collection bags to dwellings had improved waste recycling material was still being deposited on the highway verge and highway. The cause of this was that gates were not being closed on the back of the collection vehicles.
- The Clerk advised that this issue had again been raised with the Services Manager, who had apologised for the poor standards of the services which were not acceptable. He also advised that it would be helpful if such incidents could be logged on the Streetscene Customer Complaints Services. As the services is monitored and reviewed.
- B.** Members reported that the highway verge cutting maintenance had commenced in the area. However, the standard of workmanship was an inferior quality in some areas. Verge not being cut fully, or parts missed. The Chairman requested that Members advise the Clerk of the locations who would report the issue to the area supervisor.
- C.** Councillor I. Kendrick reported the public seat on the verge lower end of Lixwm, was not assessable due to the overgrown vegetation. The local resident who used to cut the verge was unable to continue. It was agreed that the Council instruct their maintenance contractor to include the area on his maintenance schedule.
- D.** Bridleway from Mynydd-Llan, Babell, to Bron Fadog, Farm. It was reported that a gate was permanently locked obstructing the bridleway.
- The Clerk was instructed to report this matter to the Rights of Way Officer.

### **38/23 PROPOSED PROVISION OF TABLE AMENITY AREA ADJACENT TO THE CHILDREN'S PLAY AREA YSCEIFIOG.**

The Council had received a further request from Mr C. Swallow for the provision of table at the above area. The Chairman advised that this had been under consideration for a number of months and the matter needed to be concluded.

Following a further consideration, it was agreed that: -

- Instruction be given to Flintshire County Council to proceed with installation of the table.
- The table would be monitored for a six-month period.
- That a request be made to Mr Swallow, to provide signs requesting customers to return used glasses and bottles to the Inn.



**39/23 PUBLIC FOOTPATH – FFORDD GLEDLOM TO FFYNNON Y CYFF, LIXWM**

Further to minute number 23/23 the Clerk advised that a response had been received from the Rights of Way Officer advising: -

That as the public footpath was a new designation permission and agreement was required from the landowner for the type of equipment to be erected. On this occasion a stile had been agreed as being more appropriate for the constraints of the location.

**40/23 BRIDLEWAY TAN Y GRAIG, LIXWM- ERECTION OF SIGNS**

Further to minute 28/23 the Council had received a response from the Rights of Way Officer, advising that the area would be inspected, and appropriate actions undertaken if deemed necessary.

**41/23 PROPOSED MATCH FUNDING SCHEME – CHILDREN’S PLAY AREA LIXWM 2023**

Mr Richard Roberts, AURA Play Development Officer, had written to the Council providing draft proposals for the work required at Lixwm, play area. The focus on the scheme was safety and the re-newel of safer surfacing around existing play equipment. The Chairman advised that the Council had made no budgetary provision in this year’s budget. However, it was agreed that the Clerk would provide a budget monitoring report for consideration by the Council at the September meeting.

**42/23 CORRESPONDENCE RECEIVED**

- A) One Voice Wales Wrexham/Flintshire Area Committee – Notice of Meeting Tuesday 11<sup>th</sup> July 2023
- B) Introduction of 20mph Regulations 17<sup>th</sup> September 2023 – Flintshire County Council.
- C) West Flintshire Town & Community Council Working Group – Notice of meeting Monday 10<sup>th</sup> July 2023.
- D) Standards Committee Members – Visits to Town and Community Council Meetings – Provision of training.
- E) One Voice Wales – Training Schedule June/July.

**43/23 REPRESENTATIVE’S REPORTS.**

- A. County Councillor S. Copple provided an update on County Council and local issues. Copy of his report had been provided to Members of the Council.

Further to minute 28/23 a site meeting had taken place at Lixwm, with the Chairman and Clerk, the purpose of which was to gain a better understanding of the traffic and pedestrian issues. Following his request, a further site meeting had been convened with the Highways Authority Road Safety Design Officer, for the end of July.

- B.** Councillor A. Rowlands provided a report on a meeting of Lixwm School Governing Body, advising that the current Headteacher, was taking a 12-month secondment post. The current Headteacher of Cilcain C. P. School had been appointed on a secondment bases for the role of Headteacher for Caerwys and Lixwm.

The Chairman thanked the Members for their reports.

#### **44/23 PLANNING APPLICATIONS**

**A) 000633/23**

Consultation and operation of the three block valve stations.  
At Cornist Lane, Flint. Pentre Halkyn and land off Racecourse Lane, Babel. In connection with the HyNet Carbon Dioxide Pipeline Proposals.

**RESOLVED:**

That the Council made no objections.

**B) GROES FAEN BACH, MYNYDD – LLAN, BABELL**

Members requested that an update be obtained from the Planning Authority, regarding the siting of six static caravans at the above property.

#### **45/23 APPLICATIONS FOR FINANCIAL ASSISTANCE**

**None Received.**

#### **46/23 FILLING OF VACANCY ON THE COUNCIL**

Further to minute No 30/23 the Chairman advised that no nominations had been received. The item would be placed on the agenda for the September meeting of the Council.

#### **47/23 COMMUNITY POLICING**

The Council had received the following information from North Wales Police: -

- Street Safe – Reporting of safety concerns in the community.
- Contact information for Flintshire South Neighbourhood Policing Team.
- The Clerk advised that Brynford Community Council was in the process of trying to convene a meeting with the District Inspector. An invitation had been extended to Ysceifiog, Members to attend the meeting once convened.

The Chairman advised that she would represent the Council at the meeting.

#### **48/23 ACCOUNTS FOR PAYMENT**

**RESOLVED:** That the following accounts were approved for payment: -

<b>BACS Transfer)</b> A. Roberts - Clerk's Salary and Establishment Allowance	£873.73
<b>BACS Transfer)</b> P. Jones Computer – IT Support	£22.50
<b>BACS Transfer)</b> A. Roberts Norton Subscription Fees (50%)	£55.00
<b>BACS Transfer)</b> A. Roberts – Microsoft Services Fees	£61.07
<b>BACS Transfer)</b> A. Roberts – Clerks Salary Est Allowance (Aug)	£873.00
<b>1364)</b> Rhes Y Cae Sheep Dog Show 2023 – Grant	£125.00
<b>1365)</b> H M Revenue & Customs – PAYE (July)	£253.56
<b>1366)</b> H M Revenue & Customs – PAYE (Aug)	£253.56

#### **49/23 DURATION OF THE MEETING.**

The meeting commenced at 7.30pm and was closed by the Chairman at 9.15 pm.

Date of next meeting: **Monday 11th September 2023** to be held at Ysceifiog Village Hall, for 7.30 pm.

**CHAIRMAN**

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**YSCEIFIOG COMMUNITY COUNCIL**

**CYNGOR CYMUNED YSCEIFIOG**

Minutes of the meeting held 11<sup>th</sup> September 2023 held at Ysceifiog Village Hall.

**PRESENT:**

**Councillor N.M. Davies: Chairman**

**Councillor J. I. Davies**

**Councillor D. Rees**

**Councillor A. Parsley**

**APOLOGIES FOR ABSENCE:**

**County Councillor S. Copple**

**Councillor C. Caldwell**

**Councillor P. Griffiths**

**Councillor I. Kendrick**

**Councillor A. Rowlands**

**Councillor A. Weatherall**

**IN ATTENDANCE:**

**Mr. A. Roberts – Clerk to the Council**

**50/23 ITEMS RAISED BY MEMBERS OF THE PUBLIC PRESENT**

No members of the public were in attendance.

**51/23 DECLARATIONS OF INTEREST**

No declarations were declared in respect of the business on the Council agenda.

**52/23 MINUTES**

**RESOLVED:**

Proposed by Councillor J. I. Davies and seconded by Councillor D. Rees, the minutes of the meeting held the 17<sup>th</sup> July were approved as a correct record.

### **53/23 STREETSCENE SERVICES – REPORTED ISSUES**

The Chairman welcomed Mr Neil Hickie Streetscene Area Co-ordinator, Flintshire County Council, to the meeting. Neil provided an update on scheduled maintenance works being undertaken in the community. He also confirmed that the Ysceifiog Village name sign had been re-located to prevent further damage by hedge cutting contractors and that the vehicle parking restriction sign had been erected at Bryn Heulog, Ysceifiog. White lining of the road junction at Ysceifiog Village Hall, had also been scheduled.

Councillor D. Ress reported the following issues: -

Ysceifiog Village Road – Water running onto highway verge near Tyddyn - y – Tlodion.

Ysceifiog Village Road – Vehicle passing bays need surface repairs.

Provision of an additional streetlight at the entrance to Ysceifiog Village.

The Chairman thanked Neil for his attendance.

### **54/23 PROVISION OF DEFIBRILLATOR – YSCEIFIOG**

Further to minute number 24/23 the Clerk reported that the defib unit had been installed in the Kiosk at Ysceifiog. The Clerk further advised that the unit location would be registered on the UK National data register.

The Chairman requested that a demonstration on how the defib unit operates would be extremely useful to members of the Council. It was agreed that a demonstration be arranged for the November Council meeting.

### **55/23 PROPOSED MATCH FUNDING SCHEME – CHILDREN’S PLAY AREA LIXWM 2023**

Further to minute No 41/23 following consideration of the Council Budget Monitoring Report, Members confirmed that the Council would participate in this year’s match funding programme for the upgrading of the children’s play area at Lixwm.

### **56/23 CORRESPONDENCE RECEIVED**

- A)** Joint One Voice Wales /SLCC Conference event to be held Wednesday 8<sup>th</sup> November 2023.
- B)** Ombudsman Wales Annual Report for 2022/23. Members have received the link to view the annual report via email.

- C) Introduction of 20mph Regulations 17<sup>th</sup> September 2023 – Flintshire County Council. During the Council recess, information received from Flintshire County Council regarding this matter has been shared with Members.
- D) Environmental Protection Act 1990 – Contaminated Land Inspection Strategy. The Council has received notice that Flintshire County Council, has revised the above strategy considering new legislation that has been introduced since its last review in 2019.
- E) Mobile Post Office Services Lixwm. Notice has been received that amendments have been made to the times that the services is provided at Lixwm. Being 10.15 – 10.45 AM Friday.
- F) One Voice Wales – Annual Conference Saturday 30<sup>th</sup> September 2023.
- G) Leeswood and Pontblyddyn Community Council – Civic Services 17<sup>th</sup> September 2023.
- H) Visit by Independent Members of the Standards Committee to Town and Community Councils.

#### **57/23 PLANNING APPLICATIONS**

**Application received during Council recess. No observations received.**

- A) **FUL/000667/23**  
Side single storey extension with new rear entrance, internal alterations, and increased width of drive entrance.  
Tan Llan, Ysceifiog, Holywell, CH8 8NJ

**RESOLVED:**

That the Council made no objections.

- B) **GROES FAEN BACH, MYNYDD – LLAN, BABELL - SITEING OF STATIC CARAVANS**

Further to Minute No 44/23/B the Clerk reported that the Planning Officer had advised that a Planning Contravention Notice had been issued in October 2022 to establish more information, but no response has been received. A site visit was to be undertaken to issue the Notice in person.

**58/23 APPLICATIONS FOR FINANCIAL ASSISTANCE**

Theatre Clwyd.

**RESOLVED:**

That the application be received.

**59/23 FILLING OF VACANCY ON THE COUNCIL**

The Chairman advised that no nominations had been received. The item would be placed on the agenda for the October meeting of the Council.

**60/23. DRAFT ENVIRONMENTAL AND BIODIVERSITY POLICY.**

The Clerk reported that the Council is required under the Environment (Wales) Act 2016 Part 1 – to consider the impact its functions and responsibilities may have and publish its policy setting out its intended actions. Following consultation with the Chairman a draft policy had been prepared for the Council’s consideration at tonight’s meeting.

**RESOLVED:**

That the draft Biodiversity Policy be adopted by the Council.

**61/23 BUDGET MONITORING REPORT SEPTEMBER 2023**

Following consultation with the Charman, the Clerk advised that a budget monitoring report had been prepared for the Council consideration. The report set out the Council proposed budget and expenditure for the fiscal year 2023/24. Against actual and anticipated expenditure up to September 2023 and March 2024. The Chairman advise that no budget provision had been allocated for the Childrens Play Area Match Funding Programme. However, given the anticipated level of expenditure for this fiscal year the cost of £6,000. could be accommodated in this year’s budget.

**RESOLVED:**

That the Council would approve the expenditure on the match funding scheme.  
That the Budget Monitoring Report be approved as a statement of the current budgetary position of the Council.

**62/23 ACCOUNTS FOR PAYMENT**

**RESOLVED:** That the following accounts were approved for payment: -

<b>BACS Transfer)</b> A. Roberts - Clerk's Salary and Establishment Allowance	£873.73
<b>BACS Transfer)</b> A. Roberts – Microsoft Fees July	£61.07
<b>BACS Transfer)</b> A. Roberts – Microsoft Services Fees August	£61.32
<b>1367)</b> Canon U k Ltd – Copy Fees	£35.80
<b>1368)</b> Flintshire County Council – Playscheme Fees	£1,595.80
<b>1369)</b> Treetops Environmental – Grass Cutting	£100.00
<b>1370)</b> H M Revenue & Customs – PAYE (Aug)	£253.56

**63/23 DURATION OF THE MEETING.**

The meeting commenced at 7.30pm and was closed by the Chairman at 9.00 pm.  
Date of next meeting: **Monday 16th October 2023** to be held at Berthen Chapel,  
Lixwm for 7.30 pm.

**CHAIRMAN**

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## **YSCEIFIOG COMMUNITY COUNCIL**

### **CYNGOR CYMUNED YSCEIFIOG**

Minutes of the meeting held 16<sup>th</sup> October 2023 held at Berthen Chapel, Lixwm.

#### **PRESENT:**

**Councillor N.M. Davies: Chairman**

**Councillor J. I. Davies**

**Councillor P. Griffiths**

**Councillor I. Kendrick**

**Councillor D. Rees**

**Councillor A. Rowlands**

**Councillor A. Parsley**

**Councillor A. Weatherall**

#### **APOLOGIES FOR ABSENCE:**

**Councillor C. Caldwell**

#### **IN ATTENDANCE:**

**County Councillor S. Copple**

**Mr. A. Roberts – Clerk to the Council**

#### **64/23 ITEMS RAISED BY MEMBERS OF THE PUBLIC IN ATTENDANCE**

The Chairman, Councillor N. Davies welcomed to the meeting Mr P. Black and invited him to address the Council. Mr Black advised that on learning that the Council, was considering providing an additional road amenity light at Hafod Wen, Ysceifiog, which was near his property No 7 Rectory Close.

He had written to the Council expressing his concerns as he is a very keen astronomer, and any additional light may impinge on his photography of the night sky.

Councillor D. Rees advised that following receipt of Mr Black's letter, he had met with him to discuss the proposal, and agreement had been reached that the proposed light could be modified to deflect light from Mr Blacks property.

Members agreed the following actions: -

- The Council will write to the resident of Hafod Wen, Ysceifiog, seeking his views on the proposed light's location.
- The Council would obtain an estimation of cost for the power connection and light provision.
- The specification for the proposed light would be provided to Mr Black.

The Chairman thanked Mr Black for his attendance.

## **65/23 DECLARATIONS OF INTEREST**

No declarations were declared in respect of the business on the Council agenda.

## **66/23 MINUTES**

### **RESOLVED:**

Proposed by Councillor A. Parsley, and seconded by Councillor, J. I. Davies the minutes of the meeting held the 11<sup>th</sup> September were approved as a correct record.

## **67/23 STREETSCENE SERVICES – REPORTED ISSUES**

The Council had received a letter from Streetscene Services, advising of preparations for the forthcoming winter. Community groups could be formed to assist with snow clearing, equipment and salt could be provided. Councillor A. Weatherall advised that she would advise Lixwm Community Group, of the scheme and advise the Clerk should any interest be expressed.

Councillor A. Rowlands advised that she would advise the Headteacher of Lixwm School of the scheme.

The following issues were raised: -

- No Entry HGV Highway sign Mynydd Llan, Babell – Been damaged by hedge cutting operative and needs re-erecting.
- Parking road surface restriction markings outside Lixwm School – Need re-painting.
- 20mph traffic sign entering Ysceifiog – Obscured by hedge vegetation.
- Cutting of grass verge around village seat near Ffordd Y Graig, Lixwm – The Clerk advised that it was due to be cut in October by the Council's ground maintenance contractor.

## **68/23 INTRODUCTION OF 20 MPH SPEED LIMIT LIXWM**

Councillor A. Weatherall reported that following the introduction of 20 mph on the 17<sup>th</sup> September for the first couple of weeks most traffic complied with the limit. However, over the past weeks it appears that most traffic speeds are about the 30-mph region.

The traffic speed monitor at the top of the village was still not operative, which would help drivers' awareness.

The training for the community speed monitoring group had not been completed as clearance checks were still outstanding.

The Chairman requested that the Council make inquiries with the Highway Authority, as to the re-introduction of the traffic speed monitor and traffic speed survey.

**69/23 PROVISION OF KEEP CLEAR SIGN BRYN HEULOG YSCEIFIOG**

Further to minute No 135/23 the Council had received a letter from Ysceifiog Village Hall Committee, raising objections, questioning the validity of the wording of the sign. The Clerk advised that the Council had requested a "Keep Clear" sign for the entrance way to the rear parking area. However, it appeared that the sign that had been provided by Flintshire County Council had used inappropriate wording. A request had been made for the sign to be removed and a re-placement sign be provided.

**70/23 CORRESPONDENCE RECEIVED**

- A) One Voice Wales -Area Committee meeting Tuesday 26<sup>th</sup> September 2023.
- B) Joint Meeting of the Standards Committee and Town & Community Councils -Monday 6<sup>th</sup> November 2023 for 6.00 pm.
- C) Notice of amended Public Car Parking Fees – Flintshire.
- D) Natural Resources Wales Engagement Event for Proposed Fourth National Park.
- E) Welsh Air Ambulance Service – Notice of Consultation Period 9<sup>th</sup> October – 5<sup>th</sup> November 2023
- F) Independent Members of the Standards Committee Town and community Council meeting Monday 6<sup>th</sup> November 2023
- G) Draft Independent Remuneration Panel for Wales 2024.

The Clerk reported that the recommendations of the panel was that allowance paid to Members would remain the same as 2023.

**RESOLVED:**

That the allowance payment scales were noted and adopted by the Council.

**71/23 EXTERNAL AUDIT OF ACCOUNTS 2022/23**

The Chairman advised that the audit of accounts and annual return for 2022/23 had been completed and approved by Audit Wales, with no findings being brought to the attention of the Council.

The Chairman thanked the Clerk for the diligence taken in making the submission to the Auditor.

#### **72/23 REPRESENTATIVES REPORTS COUNCILLOR STEVE COPPLE**

Councillor S. Copple reported that most of Flintshire County Council available resources had been engaged in the implementation of the new 20mph legislation introduced for the 17<sup>th</sup> September.

Members had been engaged in budget reviews and meeting following the deficit of 32 million in the Council's budget. Given the size of the deficit rate raises and service cuts looked inevitable.

He had attended a meeting of West Flintshire Town & Community Council Working Group meeting held the 9<sup>th</sup> October. However, the guest speakers representing North Wales Police, and Flintshire County Council, Planning Department, did not turn up for the meeting.

Following a site meeting at Lixwm, with the Highways Safety Office, he was hopeful that some minor improvements for pedestrian safety would be possible.

The Chairman thanked Councillor Copple for his report.

#### **73/23 PLANNING APPLICATIONS**

##### **A) FUL/000797/23**

Proposed Demolition and Erection of Replacement Agricultural Dwelling. Racecourse Poultry Farm, Babell Road, Pantasaph, Holywell, CH8 8PW

##### **RESOLVED:**

That the Council made no objections.

#### **74/23 PROPOSED PROVISION OF PEDESTRIAN / CYCLE WAY FORMER RAILWAY LINE MOLD TO DENBIGH**

Councillor A. Rowlands enquired if the Council would support making further enquires as to the potential to develop the former line for pedestrian and cycle use. Members advised that some sections of line had been developed for private or agricultural use.

The Council agreed to canvas local Councils seeking their observations to the proposal.

#### **75/23 COMMUNITY POLICING**

The Chairman reported that she had received a further report of dog nuisance at Trem Y Foel, Lixwm. Following the Council reporting this issue to North Wales Police previously the Council had been advised that individuals that have been offended need to report such matter on the North Wales Police, on-line reporting system. Councillor A. Weatherall advised that she had previously posted the information on the Lixwm facebook page and would do so again.

#### **76/23 APPLICATIONS FOR FINANCIAL ASSISTANCE**

- A) Lixwm Pensioner's Club Christmas Lunch.
- B) Ysceifiog and Babel Pensioner's Lunch Club.

#### **RESOLVED:**

That a grant for £350.00 was approved for each of the above two applications.

#### **77/23 FILLING OF VACANCY ON THE COUNCIL**

The Chairman advised that she had received an expression of interest and requested the Clerk to forward some information to the interested party.

#### **78/23 ACCOUNTS FOR PAYMENT**

**RESOLVED:** That the following accounts were approved for payment: -

<b>BACS Transfer)</b> A. Roberts - Clerk's Salary and Establishment Allowance	£873.73
<b>BACS Transfer)</b> A. Roberts – Vodafone Fees – (April -September)	£37.74
<b>BACS Transfer)</b> A. Roberts – Microsoft Services Fees (September)	£61.32
<b>1371)</b> Canon U k Ltd – Copy Fees	£33.64
<b>1372)</b> Scottish Power Ltd – Street Lighting Energy Fees	£3,619.23
<b>1373)</b> H M Revenue & Customs – PAYE	£253.56
<b>1374)</b> Royal British Legion - Supply of Wreath	£50.00

#### **79/23 DURATION OF THE MEETING.**

The meeting commenced at 7.30pm and was closed by the Chairman at 8.45 pm.  
Date of next meeting: **Monday 20th November 2023** to be held at Ysceifiog Village Hall, for 7.30 pm.

**CHAIRMAN** \_\_\_\_\_

**YSCEIFIOG COMMUNITY COUNCIL**

**CYNGOR CYMUNED YSCEIFIOG**

Minutes of the meeting held 20<sup>th</sup> November 2023 held at Ysceifiog Village Hall.

**PRESENT:**

**Councillor N.M. Davies: Chairman**

**Councillor C. Caldwell**

**Councillor J. I. Davies**

**Councillor P. Griffiths**

**Councillor D. Rees**

**Councillor A. Rowlands**

**Councillor A. Parsley**

**APOLOGIES FOR ABSENCE:**

**Councillor I. Kendrick**

**Councillor A. Weatherall**

**IN ATTENDANCE:**

**County Councillor S. Copple**

**Mr. A. Roberts – Clerk to the Council**

**80/23 ITEMS RAISED BY MEMBERS OF THE PUBLIC IN ATTENDANCE**

The Chairman, Councillor N. Davies welcomed to the meeting Mr C. Swallow and invited him to address the Council. Mr Swallow advised that he was aware that a table was going to be erected within the seating area adjacent to the Fox Inn Ysceifiog.

He explained that on occasions customers took their drinks to the seating area which resulted in glass being broken. A table would help prevent the recurrence of this problem. He enquired as to what type of table was being provided and its proposed location.

The Chairman advised that a table specification had been agreed by the Council, which was awaiting confirmation of the installation date. It was agreed that a copy of the table specification be provided, and a site meeting arranged with Mr Swallow to agree the proposed location.

Mr Swallow enquired if a litter bin could be provided within the seating area. The Chairman advised that enquiries would be made with Streetscene Services on this request.

The Chairman thanked Mr Swallow for his attendance.

## **81/23 DECLARATIONS OF INTEREST**

No declarations were declared in respect of the business on the Council agenda.

## **82/23 MINUTES**

### **RESOLVED:**

Proposed by Councillor A. Rowlands, and seconded by Councillor, J. I. Davies the minutes of the meeting held the 18<sup>th</sup> October were approved as a correct record.

## **83/23 STREETSCENE SERVICES – REPORTED ISSUES**

- A. Councillor C. Caldwell reported that a local resident regularly undertook the de-littering of roadside verges within the Babell community. Whilst undertaking this task a patten appeared to be merging, that verges were heavily littered during the week that local poultry sheds were being emptied. This may be due to wagon operatives discarding rubbish whilst parked near the poultry facilities.  
It was agreed that a letter be sent to the poultry company seeking their assistance ensuring verges are not littered by their operatives.
- B. Members reported that in general the littering of highway verges within the community was an ongoing general problem. There did not appear to be any routine de-littering of verges by Streetscene Services. It was agreed that an enquires would be made with Streetscene Services as to the possibility of having some additional litter bins provided and serviced.
- C. Councillor A. Parsley reported that the re-cycling services to the dwellings along narrow lanes within Ysceifoog had become spasmodic in recent weeks. Damage had also been caused to the highway verge leading to the Fisheries which was a hazard to vehicles.
- D. Bryn Sion, Babell. Members reported fly tipping.
- E. Fisheries Hill, Ysceifiog. The Clerk reported that a resident had been trying to obtain a commitment from Streetscene Services, to provide adequate salt piles for the winter treatment of the highway. However, no response could be obtained. It was agreed that the Council would take this matter up with Streetscene Services.



## **84/23 ITEMS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS**

**54/23** Provision of defibrillator demonstration for members of the Council. The Clerk reported that he had contacted St. Johns Ambulance Services, seeking assistance on providing a demonstration. Unfortunately, no response had been received for the November meeting of the Council. A further request had been made for the February meeting of the Council.

**64/23** Proposed additional street light adjacent to Hafod Wen, Ysceifiog. The Clerk reported that the occupier of Hafod Wen, had confirmed that he had no objections to the proposed additional light.

The Council agreed to obtain estimates of cost for the supply and erection of a LED light for further consideration.

**67/23** Preparations for the forthcoming winter. The Clerk advised that this issue was to be raised at the Lixwm Community Group meeting. Councillor A. Weatherall was to provide feedback from the meeting. However, due to work commitments she had tendered her apologies for tonight's meeting at short notice. The Chairman requested that the Clerk obtain an update from Councillor Weatherall.

**74/23** Proposed provision of pedestrian/Cycleway Former railway line Mold to Denbigh. The Clerk reported that letters had been sent to Caerwys and Mold Town Councils, Cilcain and Nannerch Community Councils. Confirmation of receipt had been received from Caerwys and Cilcain Clerks.

Councillor S. Coppel reported that this matter had been discussed at a meeting of Caerwys Town Council and had gained positive support.

## **85/23 HMRC GUIDANCE – COUNCILLORS ALLOWANCE – HOMEWORKING ARRANGEMENTS AND CONSUMABLES**

The Independent Remuneration Panel for Wales has received guidance from HMRC in relation to payment made to an employee in respect of reasonable additional household expenses which the employee incurs in carrying out duties of employment at home under homeworking arrangements. The exemption only applies to the £156 payment made under the Determination of the Independent Remuneration Panel, and from the 5<sup>th</sup> April 2023 to the flat rate reimbursement of £52. It does not exempt any additional household expenses that a Councillor may seek to claim.

The Clerk advised that amendments would be made to the allowance claimant form requesting Councillors to confirm home working arrangements when claiming any of the above allowance.

### **86/23 SUMMER PLAYScheme REPORT 2023**

Mr Darren Morris, Manager of the services had written to the Council providing a report of this year's scheme. Members noted that the attendance figures were very low compared to previous years.

Members considered if other initiatives, could be identified that might attract and support young people in the community.

It was agreed that Mr Morris be invited to attend the January meeting of the Council to discuss the future of the scheme.

### **87/23 CORRESPONDENCE RECEIVED**

- A) One Voice Wales / Independent Remuneration Panel Wales - Webinar Monday 27<sup>th</sup> November 2023.
- B) Joint Meeting of the Standards Committee and Town & Community Councils Minutes of the meeting held 9<sup>th</sup> November 2023.
- C) Welsh Government Consultation – Road Safety Strategy.
- D) Welsh Government -Review of Democratic Health in the Community and Town Council Sector Consultation.

### **88/23 REPRESENTATIVES REPORTS COUNCILLOR STEVE COPPLE**

Councillor S. Copple reported that he had been pursuing a response from the Highways Safety Officer, following the site meeting at Lixwm, earlier this year.

County Council budget meetings were on going, significant savings and reserves had been identified. However, this still left a shortfall of fourteen million in the budget.

The Chairman thanked Councillor Copple for his report.

### **89/23 PLANNING APPLICATIONS**

#### **A) COU/000956/23**

Proposed change of use of Agricultural Land to form part of existing garden and extension to side elevation of dwelling.

Hafoty Bach, Babell, Holywell, Ch8 8PZ

#### **RESOLVED:**

That the Council has no objections, subject to the development being in-keeping with existing development.

**B) FUL/000995/23**

Proposal: Use of land for the siting of Mobile Chalet for use as luxury Holiday Let.  
Racecourse House, Babell Road, Pantasaph, Holywell, CH8 8PW

**RESOLVED:**

That the Council made no objections subject to the following conditions:-

- A. The development remains as part of curtilage of the existing property.
- B. The development will not be used for residential use.
- C. That the holiday letting be a maximum of eleven months per calendar year.

**90/23 FILLING OF VACANCY ON THE COUNCIL**

The Chairman advised that she had received an expression of interest from Mr Aled Davies, and invited nominations from any other Members. None were forthcoming. Nominated by Councillor N. Davies and Seconded by Councillor A. Rowlands, Mr Aled Davies, was unanimously co-opted to the Council.

**91/23 ANNUAL DRAFT REPORT FOR THE YEAR ENDING 31<sup>ST</sup> MARCH 2023**

In accordance with the Local Council & Elections (Wales) Act 2021 (Section 52) the Council is required to prepare and adopt an annual report. Upon approval the report is to be published on the Council website.

The Clerk advised that he and the Chairman had prepared the draft report for Members approval.

**RESOLVED:**

That the draft report was approved.

**92/23 ACCOUNTS FOR PAYMENT**

**RESOLVED:** That the following accounts were approved for payment: -

**BACS Transfer)** A. Roberts - Clerk's Salary and Est Allowance (November) £873.73

**BACS Transfer)** A. Roberts - Clerk's Salary and Est Allowance (December) £873.73

**BACS Transfer)** A. Roberts – Microsoft Services Fees (October) £61.32

**1375)** Canon U k Ltd – Copy Fees £39.45

**1376)** Lixwm Senior Citizens Lunch Club S. 137 Grant £350.00

**1377)** Ysceifiog Village Hall – Senior Citizens Lunch Club S. 137 Grant      £350.00

**1378)** H M Revenue & Customs – PAYE (November)      £253.56

**1379)** H M Revenue & Customs – PAYE (December)      £253.56

**93/23 DURATION OF THE MEETING.**

The meeting commenced at 7.30pm and was closed by the Chairman at 9.15 pm.

Date of next meeting: **Monday 15th January 2024** to be held at Berthen Chapel, Lixwm, for 7.30 pm.

**CHAIRMAN** \_\_\_\_\_