

**YSCEIFIOG COMMUNITY COUNCIL**

**CYNGOR CYMUNED YSCEIFIOG**

Minutes of the meeting held 17th January 2022.

**PRESENT:**

**Councillor J. I. Davies: Chairman**

**Councillor N.M. Davies**

**Councillor P. Griffiths**

**Councillor T. Jones**

**Councillor I. Kendrick**

**Councillor A. Parsley**

**Councillor A. Rowlands**

**Councillor W. Williams**

**APOLOGIES FOR ABSENCE:**

**Councillor B. McLaren**

**Councillor D. Williams**

**IN ATTENDANCE:**

**Mr. A. Roberts – Clerk to the Council**

**82/22 DECLARATION OF INTEREST.**

Councillor N. M Davies declared an interest in agenda item 7.Planning Applications C and D.

**83/22 MINUTES.**

**RESOLVED:**

That the minutes of the meeting held virtual on 15th November 2021 were approved by the council as a correct record.

## **84/22 STREETSCENE SERVICES – REPORTED ISSUES**

Members reported the following issues:-

Two street lights day burning on Lixwm Village Road.

Road Bridge, Fisheries Hill, in need of repairs to barriers.

Ffordd Gledlom, Lixwm – large pothole in highway and road surface in extremely poor condition.

Mynydd Llan, Top of Fisheries Hill, Improvements required to vehicle passing layby.

Parking of caravan on village road Ysceifiog. Members reported that residents had raised concern as to the length of time the caravan had been parked on the highway causing visibility obstructions for pedestrians entering the children's play area from the village hall.

Councillor A. Parsley advised that he have a look at the positioning of the caravan and advise the owner of the concerns being raised.

Dogs barking Mynydd Llan, Babel. Members advised that residents had raised concerns over noise nuisance being created by dogs barking in the Mynydd Llan area. It was agreed that a notice be placed in the Public Notice Board requesting that dog owners try to restrain dogs barking at unsociable times.

## **85/22 LOCAL GOVERNMENT AND ELECTIONS (WALES) ACT 2021**

The council has received notice that a consultation is being undertaken seeking views on the draft statutory guidance for community and town councils. The consultations close on the 17<sup>th</sup> March 2022.

The Clerk advised that the Act would have implications as to how the council undertakes its business in future years. The Clerk further advised that he would prepare a report setting out the actions that would need to be considered by the council.

The Chairman advised that under the Act the council will need to undertake a training assessment of members and employees. A report would be prepared setting out the council proposed training plan.

The Clerk further advised that One Voice Wales had provided the training schedules for the next 3 months. Members agreed to look at the schedule with a view of identifying any modules that they may wish to attend in the future.

## **86/22 APPLICATIONS FOR FINANCIAL ASSISTANCE**

### **A) Nannerch Community Council**

The Chairman reported that he had received a request from the Chairman of Nannerch Community Council, seeking the council's financial support in providing a community defibrillator to be located at the Cherry Pie, Melyn Y Wern, which is located in the Ysceifiog community.

**RESOLVED:** That the council would support the application.

## **87/22 REPRESENTATIVE'S REPORTS**

Councillor A. Rowlands provided a report on the meeting of Lixwm V A School Governors meeting.

Councillor T. Jones provided a written report on his activities that had been undertaken during the past month as the County Ward Member. A copy of the report would be attached as an appendix to the minutes.

Councillor D. Williams had reported that she had been unable to attend the meeting of the Holywell Town Council and Community Council working group meeting held on the 11<sup>th</sup> January 2022.

The Chairman thanked the members for their reports.

## **88/22 PLANNING APPLICATION CONSULTATIONS**

### **A. 063758**

Renovation and extension of existing stone cottage and erection of new detached garage.

Graig Bach, Rhes Y Cae, Holywell, CH8 8LY

As this application was received during the council's recess. Following consultation with Members and the Chairman no objections had been made to the application proposals.

### **B. 063868**

Proposed erection of two storey extension and proposed Oak frame external balcony.

Tan Y Coed, Ysceifiog, Holywell, CH8 8NJ

### **RESOLVED:**

That the council had no objections.

### **C. 063902**

Proposed refurbishment, alterations, and extension.

Llwyn Tew, Lixwm, Holywell, CH8 8NQ

**RESOLVED:**

That the council has no objections subject the development being in keeping with any conditions imposed by the Planning Authority as the property is a listed building. That the existing Public Footpath be retained or be subject to a diversion planning application.

**D. 063903**

Listed Building Application for proposed refurbishment, alterations, and extension. Llwyn Tew, Lixwm, Holywell, CH8 8NQ

**RESOLVED:**

That the council has no objections subject to the development being in keeping with any conditions imposed by the Planning Authority as the property is a listed building. That the existing Public Footpath be retained or be subject to a diversion planning application.

**E. 063890**

Change of use and extension of public house to provide a single detached dwelling house, diversion of public footpath and creation of new access. Black Lion Inn, Babell, Holywell, Flintshire, CH8 8PZ

**RESOLVED:**

That the council has no objections but requests that any historic or period internal features try to be retained.

That the existing public footpath be retained or be subject to a diversion planning application.

**F. 063949**

Erection of boundary wall and vehicle access gate to close off rear of property. Park House, Ysceifiog, Holywell, CH8 8NJ.

**RESOLVED:**

That the council had no objections.

**89/22 ACCOUNTS FOR PAYMENT.**

**RESOLVED:** That the following accounts were approved for payment: -

<b>BACS Transfer)</b> A. Roberts Clerk's Salary and Establishment Allowance (L.G.A.1972s112,131)	£749.34
<b>1289)</b> Scottish Power – Energy Charges (P.C.A.1957s111)	£119.09
<b>1290)</b> H.M. Revenue & Customs PAYE (L.G.A.1972s112)	£203.10

**90/22 DRAFT BUDGET AND SETTING OF PRECEPT FOR FINANCIAL YEAR 2022/23**

- A) The Clerk reported that a draft budget had been prepared incorporating the elements of expenditure required to deliver the council services and aspirations for 2022/23

The draft budget report provided the approved budget for 2021/22 anticipated expenditure up to 31<sup>st</sup> March 2022 and proposed budget for 2022/23.

- B) In addition to the Draft Budget a Precept Report had also been provided setting out three options. Each option provided the impact on the level of precept to households within band D.

**RESOLVED:**

That the budget for fiscal year 2022/23 be set at £37,342

Members considered the Precept Option Report and approved Option “B”

That the Precept for 2022/23 be set at £28,621 Setting the band “D” charge per property of £41.58 per year.

That the Clerk’s salary be set at £11,502.00 for 2022/23.

**91/22 DURATION OF THE MEETING.**

The meeting commenced at 7.30pm and was closed by the Chairman at 9.30 pm.  
Date of next meeting Monday 21st February 2022.

**CHAIRMAN**

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## **APPENDIX 1**

### **Cymuned – Ysceifiog – Community Council**

#### **County Councillors report - January 2022**

##### **Councillor Tudor Jones.**

1. Pedestrian Safety scheme. There has been significant progress with the County making its application to the Welsh Government seeking a potential £100,000 for the Caerwys ward. However, this year's application is limited to schemes in Caerwys town. The reason being that FCC own all the land related to the highways and walkways for the projects identified while in Lixwm there is a need to involve privately owned land or actually impede the flow of traffic on the B5121 which would require further work to gain permissions.  
I hope that schemes in Lixwm can be advanced over the next twelve months to seek funding in 2023.
2. Planning. I have been involved in several applications seeking further information and submitting comments.
3. Garden waste collections will begin in March – Covid permitting – and the charge is £32 if paid before end of February. £35 thereafter. There is a fee to pay if not ordered on-line.
4. Covid impact on County services. As with increasing levels of staff illness and needing to isolate in the NHS the same is true for FCC. In the next few weeks the provision of services may well be impacted and while refuse and recycling workers may be affected the impact will be greater if driers are involved as this will result in whole teams not being able to do their rounds. Collections may be delayed to later times or even other days without notice. The public are asked to be patient.
5. School funding for Additional Learning Needs. I noted that there was a greater expenditure on providing the ALN support locally than the size of the grant forthcoming from County and sought an explanation from Education Committee and Officers. I'm due to have a meeting with Officers in the next few weeks with a view to seeking the redistribution of funds from schools where there may be a lesser requirement for the funds provided.
6. Nuisance reports regarding group of youths in Lixwm area. This has been reported to the police by local residents via 101 and directly to Sergeant Emma Prevete and Chief Inspector Matt Geddes.  
A meeting with the Chief Inspector was postponed last minute due to a significant incident. I hope to have the meeting rescheduled soon.

**YSCEIFIOG COMMUNITY COUNCIL**

**CYNGOR CYMUNED YSCEIFIOG**

Minutes of the meeting held 21<sup>st</sup> February 2022.

**PRESENT:**

**Councillor J. I. Davies: Chairman**

**Councillor N.M. Davies**

**Councillor I. Kendrick**

**Councillor A. Parsley**

**Councillor A. Rowlands**

**Councillor D. Williams**

**Councillor W. Williams**

**APOLOGIES FOR ABSENCE:**

**Councillor P. Griffiths**

**Councillor T. Jones**

**Councillor B. McLaren**

**IN ATTENDANCE:**

**Mr. A. Roberts – Clerk to the Council**

**92/22 DECLARATION OF INTEREST.**

No declarations of interest were declared in relation to the business of the Council meeting.

**93/22 MINUTES.**

**RESOLVED:**

That the minutes of the meeting held virtual on 17th January 2022 were approved by the Council as a correct record.

## **94/22 STREETSCENE SERVICES – REPORTED ISSUES**

### **Members reported the following issues:-**

Mynydd Llan, Top of Fisheries Hill, Improvements required to vehicle passing layby.

Road Bridge, Fisheries Hill, in need of repairs to barriers.

Ffordd Gledlom, Lixwm – large pothole in highway and road surface in extremely poor condition.

Ysceifiog Village lanes in need of road sweeping and gully cleaning.

Lighting column Bryn Heulog, Ysceifiog – Lamp cover is broken.

Public Footpaths Babell – stiles need replacement.

### **RESOLVED:**

That the above issues be reported to Streetscene Services, requesting a site meeting and inspection with the appropriate Officer.

### **Parking of caravan on village road Ysceifiog.**

Members reported that residents had raised concern as to the length of time the caravan had been parked on the highway causing visibility obstructions for pedestrians entering the children's play area from the village hall.

Councillor A. Parsley advised that he had looked at the positioning of the caravan reporting that it was no larger than a parked vehicle.

It was agreed that a letter be sent to the owner of caravan advising of the concerns being raised.

### **Flexi Bus Services Lixwm.**

Residents had reported that on several occasions they had been unable to reserve the Flexi Bus services due to capacity, even though two days' notice had been given.

It was agreed that enquires be made with the Transport Officer as to the lack of availability of the service.

## **95/22 LOCAL GOVERNMENT AND ELECTIONS (WALES) ACT 2021**

The council had received the findings of a survey on Section 47 Multi Location Meetings for Community and Town Councils conducted by One Voice Wales.

Several concerns had been raised by Councils following the introduction of legislation by Welsh Government requiring all councils face to face meetings to have the facility for multi-location meetings with effect from May 2021.

Members noted the conclusions and recommendations of the report and requested that this be brought to the attention of Hannah Blythyn AM seeking assistance in obtaining a response from the appropriate Welsh Government Minister.



**96/22 PROPOSED PROVISION OF DEFIBRILLATOR YSCEIFIOG**

The Clerk reported that he had made enquires with the Welsh Ambulance Services Trust regarding the anticipated costs of providing a defibrillator.

Members discussed the most appropriate location for the device as being on the external wall of the village hall or the B.T. kiosk.

Councillor A. Rowlands agreed to make enquires with the Village Hall Committee as to potential siting of the unit on the hall.

The Chairman advised that he would ask the Chairman of Nannerch Community Council to provide the details of the provider for the facility being installed at Melyn Y Wern for comparison.

**97/22 PROVISION OF SUMMER PLAYScheme LIXWM 2022.**

The Council has received an invitation to participate in this year's scheme. The scheme will commence from 25<sup>th</sup> July Monday to Friday for a minimum of 3 weeks at a cost of £1,540.00.

**RESOLVED:**

That the Council would support the scheme for 2022.

**98/22 APPOINTMENT OF INTERNAL AUDITOR FOR THE FINANCIAL YEARS 2021/22**

The Council had received the proposed Internal Audit Plan from JDH Business Services Ltd. The council is required to consider the proposed plan as to meeting the needs of the audit and if satisfied appoint the Internal Auditor for the ensuing year.

**RESOLVED:**

That JDH Business Services Ltd be appointed as the Internal Auditor.

**99/22 WILDLIFE AND COUNTRYSIDE ACT 1981 -THE FLINTSHIRE COUNTY COUNCIL (PUBLIC BRIDLEWAY FROM FFORDD GLEDLOM TO FFYNNON-Y-CYFF AT LIXWM IN THE COMMUNITY OF YSCEIFIOG) DEFINITIVE MAP MODIFICATION ORDER 2015**

The Council has received notice that the Planning Inspector had completed the above enquire and had reached a decision; REF: ROW/3211849 confirming that the above route be recorded as a Public Footpath on the Definitive Map.

The Clerk reported that he had contacted the Rights of Way Officer, Flintshire County Council who had advised that they had also received the Decision Notice.

The Officer further advised that legal and preparation work would need to be undertaken before the route could be used as a defined public footpath.

Members expressed their gratitude to the residents and the North Wales Ramblers Association who supported the Planning Application.

## **100/22 PLANNING APPLICATION CONSULTATIONS**

The following planning applications have been received and considered by the Council under delegated powers as the planning response date expired before the Council next schedule meeting.

- A) **Ref:** 063955  
**Proposal:** Erection of a single residential dwelling  
**Location:** Land adjacent to Hillbank, Ffordd Walwen, Lixwm, Holywell, Flintshire, CH8 8LW  
**Grid Ref:** E 317071 N 371239
- B) **Ref:** 063972  
**Proposal:** Outline - Erection of a three bedroomed dwelling  
**Location:** Land adjacent to Westacres, Berthen Road, Lixwm, Holywell, Flintshire, CH8 8LT  
**Grid Ref:** E 317782 N 372330
- C) **Ref:** 063988  
**Proposal:** Listed Building Application - Change of Use of existing room within domestic dwelling to form Aesthetic/Beauty Clinic.  
**Location:** The Old Rectory, Ysceifiog, Holywell, Flintshire, CH8 8NJ  
**Grid Ref:** E 315312 N 371482
- D) **Ref:** 063987  
**Proposal:** Change of Use of existing room within domestic dwelling to form Aesthetic/Beauty Clinic.  
**Location:** The Old Rectory, Ysceifiog, Holywell, Flintshire, CH8 8NJ  
**Grid Ref:** E 315310 N 371484

### **RESOLVED:**

That the Council raised no objections to the above applications.

The following planning applications have been received for consideration by the Council.

- E) **Ref:** 064056  
**Proposal:** Demolition of an existing dwelling and outbuildings and the construction of a replacement eco-house dwelling and agricultural outbuilding  
**Location:** Hendy Farm, Babell, Holywell, Flintshire, CH8 8PZ  
**Grid Ref:** E 314758 N 373387  
**RESOLVED:** No objections

- F) **Ref:** 064059  
**Proposal:** Alterations to existing domestic garage to provide additional bedroom accommodation ancillary to main house and to increase the height of the existing gymnasium room  
**Location:** Marian Cocaldiad Barn, Caerwys, Holywell, Flintshire, CH8 8QJ  
**Grid Ref:** E 313926 N 372421  
**RESOLVED:** That the development remains an ancillary part of the dwelling.
- G) **REF:** 063458  
**PROPOSAL:** Proposed Extension and partial refurb.  
**LOCATION:** Melin Y Wern, Nannerch, Flintshire, CH7 5RH  
**GRID REF:** E 316250 N 370368  
**AMENDMENTS AND/OR ADDITIONAL INFORMATION**  
**RESOLVED:** That the application be considered by the full planning committee.
- H) **REF:** 063459  
**PROPOSAL:** Listed Building Application for the proposed extension and partial refurb  
**LOCATION:** Melin Y Wern, Nannerch, Flintshire, CH7 5RH  
**GRID REF:** E 316249 N 370368  
**AMENDMENTS AND/OR ADDITIONAL INFORMATION**  
**RESOLVED:** That the application be considered by the full planning committee.
- I) **Ref:** 064039  
**Proposal:** Retrospective application for the erection of a conservatory to the rear  
**Location:** 12 Maes Y Goron, Lixwm, Holywell, Flintshire, CH8 8LX  
**Grid Ref:** E 316950 N 371470  
**RESOLVED:** That the application be received.
- J) **Ref:** 064065  
**Proposal:** Erection of a two-storey side extension  
**Location:** Rhiwlas, Babell, Holywell, Flintshire, CH8 8PP  
**Grid Ref:** E 315271 N 374874  
**RESOLVED:** That the Council has no objections.

**Notice of Planning Appeal Ref Number CAS-01403-M8B4V3**

K) **REF:** 063334  
**PROPOSAL:** Erection of a single storey extension.  
**LOCATION:** 32. Maes Y Goron, Lixwm, CH8 8LX

L) **HyNet North West Carbon Dioxide Pipeline**  
Notice of Pre-application and Consultation Events.

**101/22 TRAINING PROGRAMME AND EVENTS**

Councillor A. Parsley reported that he had attended the virtual training event provided by One Voice Wales. The topic was Understanding the Law – Module 4. The information that had been provided was very topical and pertinent to the business of the Council.

**102/22 ACCOUNTS FOR PAYMENT.**

**RESOLVED:** That the following accounts were approved for payment: -

<b>BACS Transfer)</b> A. Roberts Clerk's Salary and Establishment Allowance	£747.34
<b>BACS Transfer)</b> Mike Turner – Supply of Christmas Tree	£280.00
<b>BACS) Transfer)</b> Deeco Lighting – Supply of Solar Lamp	£792.00
<b>1291)</b> Canon UK Ltd - Copy lease Fees	£33.64
<b>1292)</b> H.M. Revenue & Customs PAYE	£203.05
<b>1293)</b> Scottish Power – Energy Charges	£53.42
<b>BACS Transfer)</b> Mega Electrical NW LTD – Erection and removal of tree lights	£400.00

**103/22 DURATION OF THE MEETING.**

The meeting commenced at 7.30pm and was closed by the Chairman at 9.15 pm.  
Date of next meeting Monday 21st March 2022.

**CHAIRMAN**

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**YSCEIFIOG COMMUNITY COUNCIL**

**CYNGOR CYMUNED YSCEIFIOG**

Minutes of the meeting held 21<sup>st</sup> March 2022.

**PRESENT:**

**Councillor J. I. Davies: Chairman**

**Councillor N.M. Davies**

**Councillor P. Griffiths**

**Councillor T. Jones**

**Councillor I. Kendrick**

**Councillor A. Parsley**

**Councillor D. Williams**

**Councillor W. Williams**

**APOLOGIES FOR ABSENCE:**

**Councillor B. McLaren**

**Councillor A. Rowlands**

**IN ATTENDANCE:**

**Mr. A. Roberts – Clerk to the Council**

**104/22 DECLARATION OF INTEREST.**

No declarations of interest were declared in relation to the business of the Council meeting.

**105/22 MINUTES.**

**RESOLVED:**

That the minutes of the meeting held virtual on 21st February 2022 were approved by the Council as a correct record.

### **106/22 STREETSCENE SERVICES – REPORTED ISSUES**

Further to minute No. 94/22 the Clerk reported that Mr N. Hickie Streetscene Services Officer, had confirmed that the issues reported had either been dealt with or had been placed on a future works schedule.

The following Issues were reported :-

Ffordd Walwen, Lixwm – Overgrown hedge obstructing highway.

Lixwm Village Road - Street lighting columns have ivy growth which needs removing.

### **107/22 TRAFFIC SPEEDING B5121 LIXWM VILLAGE ROAD.**

Members reported that residents had raised concerns over the amount of traffic traveling at speed through the village. Residents had challenged some motorist only to receive abuse.

Members agreed that this situation cannot be tolerated and that the following actions would be pursued :-

A request be made to the Highway authority for traffic speed survey be conducted at the top and lower end of the village road.

That a site meeting be arranged with Highway Officers with a view of establishing an action plan to reduce/manage traffic speed.

That the local speed traffic camera group be contacted seeking the introduction of speed checks.

#### **RESOLVED:**

That the above issues be reported to Streetscene Services, requesting a site meeting and inspection with the appropriate Officer.

### **108/22 FLEXI BUS SERVICES LIXWM**

Further to minute No. 94/22 the Council had received a response from the Public Transport Officer advising that according to their information capacity should have been available on the services.

If further specific information could be provided the service could be interrogated deeper.

### **109/22 LOCAL GOVERNMENT AND ELECTIONS (WALES) ACT 2021**

Further to minute No. 95/22 the Council had received a response from the Minister for Finance and Local Government Rebecca Evans AS. Ms Evans advised that she was not previously aware of the survey and would discuss the report at her next meeting with One Voice Wales.

The Clerk advised that Ms Evans had highlighted in her response that the minimum requirement to hold Hybrid meetings is that those in attendance can hear and be heard.

On this basis the Clerk would look at the IT requirements the Council would need to invest in to facilitate such meetings.

### **110/22 PROPOSED PROVISION OF DEFIBRILLATOR YSCEIFIOG**

Further to minute No. 96/22 the Council had received information from the Chairman of Nannerch Community Council on the grant scheme that they had used to obtain the provision.

The Clerk further advise that the grant scheme sponsored by Welsh Government had reopened until the end of April.

It was agreed that an application be made for the defibrillator to be located within the forma B.T. Kiosk at Ysceifiog. Councillor A. Parsley agreed to be the monitor of the unit.

### **111/22 INDEPENDENT REMUNERATION PANEL FOR WALES – ANNUAL REPORT 2022-2023**

The Council has received the above report advising councils of several changes being made to members Allowances and Entitlement's. Section 13 of the report refers to Town and Community Councils. Members will note that Councils have been placed into five categories based on the size of the electoral roll of the community. Ysceifiog has 1048 persons on the Register so is placed in category No.4.

#### **RESOLVED :**

That the Council agreed to adopt the Mandatory Determination No. 44: That all Councils must make available a payment to each of their members of £150 per year as a contribution to costs and expenses.

### **112/22 REPRESENTATIVES REPORTS**

Councillor T. Jones provided a report on County Council activities for February. And a report on the meeting of joint School Governors meeting.

### **113/22 MATCH FUNDING SCHEME CHILDREN'S PLAY AREA YSCEIFIOG**

Councillor A. Parsley reported that the work to provide a new round-about at the play area had been completed and has been well received by the community.

### **114/22 PLANNING APPLICATION CONSULTATIONS**

The following planning application consultation had been received for consideration by the Council.

**Ref:** 064104  
**Proposal:** Erection of a Single Storey Rear Extensions, 2 Storey Side Extension  
**Location:** Swn Y Bedol, Babel Road, Pantasaph, Holywell, Flintshire, CH8 8PW

**RESOLVED:** That the Council has no objections.

### **115/22 TRAINING PROGRAMME AND EVENTS 2022**

One Voice Wales had provided the training schedule for councillors for the months of March and April.

Councillor A. Parsley advised that he attend the training event for "Information Management."

Councillor N. Davies advised that she attend the event "The Council as an Employer"

The Chairman thanked the members for their attendance.

### **116/22 APPLICATIONS FOR FINANCIAL ASSISTANCE**

**A)** The Queens Platinum Jubilee Celebrations June 2022 – Ysceifiog Village Hall Committee.

An application had been received seeking financial support for the above event. Representatives for all the community settlements of Babel, Lixwm and Ysceifiog had formed a committee to forward plan the joint event.

It was agreed that the Council would support the event subject to receiving further confirmed details.



**117/22INTERNAL AND EXTERNAL AUDIT OF ACCOUNTS FOR THE YEAR 2021/22**

The Council has received Notice that the internal audit of the accounts will take place on the 14<sup>th</sup> April 2022. The External Audit which in accordance with the new audit arrangements will be subject to a full audit for 2021/22 is required to be submitted by the 30<sup>th</sup> June 2022.

**118/22ANNUAL RISK ASSESSMENT REPORT**

The Council is required to undertake an annual risk assessment to identify any potential risk that may have a detrimental impact on the business of the council. The assessment should incorporate measures to mitigate any identified or perceived risk.

The Clerk reported that he had prepared the Risk Assessment Report for 2022. The report took into account the findings of the Internal Audit Report for the year ending 2021.

**RESOLVED:**

That the Risk Assessment Report be approved.

**119/22ACCOUNTS FOR PAYMENT.**

**RESOLVED:** That the following accounts were approved for payment: -

<b>BACS Transfer)</b> A. Roberts Clerk's Salary and Establishment Allowance	£745.30
<b>BACS Transfer)</b> Green Lion Insights and Solutions -Webhosting Fees	£297.92
<b>1294)</b> Viking Direct – Supply of Stationery	£169.11
<b>1295)</b> H.M. Revenue & Customs PAYE	£203.05
<b>1296)</b> Scottish Power – Energy Charges	£48.26

**120/22DURATION OF THE MEETING.**

The meeting commenced at 7.30pm and was closed by the Chairman at 8.45 pm.  
Date of next meeting **Monday 25th April 2022.**

**CHAIRMAN** \_\_\_\_\_

**5.**

**YSCEIFIOG COMMUNITY COUNCIL**

**CYNGOR CYMUNED YSCEIFIOG**

Minutes of the meeting held 25th April 2022.

**PRESENT:**

**Councillor J. I. Davies: Chairman**

**Councillor N.M. Davies**

**Councillor P. Griffiths**

**Councillor T. Jones**

**Councillor I. Kendrick**

**Councillor A. Parsley**

**Councillor A. Rowlands**

**Councillor W. Williams**

**APOLOGIES FOR ABSENCE:**

**Councillor B. McLaren**

**Councillor D. Williams**

**IN ATTENDANCE:**

**Mr. A. Roberts – Clerk to the Council**

**121/22 DECLARATION OF INTEREST.**

No declarations of interest were declared in relation to the business of the Council meeting.

**122/22 MINUTES.**

**RESOLVED:**

That the minutes of the meeting held virtual on 21st March 2022 were approved by the Council as a correct record.

### **123/22 STREETSCENE SERVICES – REPORTED ISSUES**

The following Issues were reported :-

Ffordd Berthen, Lixwm – Junction to Pentre Halkyn Road, Give Way Lines need painting.

Ffordd Y Graig, Lixwm – Road gullies need cleaning.

Ffordd Walwen, Lixwm – Pot holes need repairing.

### **124/22 TRAFFIC SPEEDING B5121 LIXWM VILLAGE ROAD.**

Further to minute No. 107/22 the Clerk confirmed that requests for traffic monitoring along Lixwm road and an onsite meeting with the Chairman of the Council had been made to the Highway Authority.

But no confirmation had been received to date.

PCSO Conner Freel, had agreed to undertake traffic speeding tests soon.

### **125/22 PARKING OF VEHICLES ON RESTRICTED PARKING ZONE FFORDD GLEDLOM, LIXWM**

Members reported that parking of vehicles during drop-off and collection times outside Lixwm School was causing safety concerns.

Councillor A. Rowlands agreed to raise this issue with the Headteacher.

### **126/22 LOCAL GOVERNMENT AND ELECTIONS (WALES) ACT 2021 HYBRID MEETINGS**

Further to minute No. 110/22 the Clerk had obtained a specification and estimations of cost for the supply of IT equipment to enable the Council to hold face to face meetings in accordance with the regulations of the above act.

As the Clerk is also the Clerk to Brynford Community Council, he advised that Brynford C. C. had agreed to pay 50% of the capital cost of the equipment enabling the council to proceed with face-to-face meetings.

Members considered the proposed costs and ongoing revenue implications and agreed to joint funding the capital cost with Brynford Community Council.

### **127/22 UPGRADING OF COUNCIL EMAIL COMMUNICATION SYSTEM**

Following discussion with the Council IT adviser the Clerk advised that the current email system deployed by the Council did not conform fully with the requirements Data Protection Act. An estimation of cost for upgrading the existing system had been provided for Members consideration.

#### **RESOLVED:**

That the Council proceed with the upgrading of the email system.

## **128/22 LOCAL TOWN AND COMMUNITY COUNCIL ELECTIONS IN WALES 5<sup>TH</sup> MAY 2022**

The returning Officer had advised that following the closure of the nomination period. Six persons had been nominated as members of Ysceifiog Community Council and would be duly elected from the 5<sup>th</sup> May.

The Clerk advised that Councillors T. Jones, B. McLaren, D. Williams, and W. M. Williams would be retiring from the Council at the end of April 2022.

The Chairman paid tribute to the many years services the four members had given to the Council and their constituents: acknowledging the knowledge and experience they brought to the council would be very much missed.

He hoped that Councillor B. McLaren would continue her journey of recovery following her recent illness.

Members paid special tribute and thanks to Tudor as the County Councillor representing the Caerwys Ward, for his diligence, support, and information he had provided to all his constituents over the many years he had been the elected member.

Councillor T. Jones thanked the Chairman for his kind words and for the support the council has given him and wished the Council continued success over the future years to come.

### **RESOLVED:**

That a letter of thanks from the council be sent to each retiring member.

## **129/22 EXTERNAL AUDIT OF ACCOUNTS YEAR 2020/21**

The Council has received the completion and approval notice for the Annual Return 2020/21 from the Auditor General for Wales.

A copy of the report setting out recommendations made from the audit has been provided to members of the council.

### **RESOLVED:**

That the recommendations made by the audit were noted and would be implemented by the Council.

## **130/22 INTERNAL AUDIT OF ACCOUNTS YEAR 2021/22**

JDH Business Services Ltd the Council appointed internal auditor had completed and approved the internal audit for the fiscal year 2021/22.

A copy of the Audit Report had been received by members setting out a number of recommendations.

**RESOLVED:** That the recommendations are noted and implemented by the Council.

### **131/22 REPRESENTATIVES REPORTS**

Councillor T. Jones provided a report on County Council Caerwys Ward activities for March and April.

### **132/22 PLANNING APPLICATION CONSULTATIONS**

The following planning application consultation had been received for consideration by the Council.

A) **Ref:** 064303  
**Proposal:** Renovation and extension of existing stone cottage  
**Location:** Graig Bach, Rhes Y Cae, Holywell, CH8 8LY  
**RESOLVED:** That the Council has no objections.

### **133/22 TRAINING PROGRAMME SCHEDULE 2022**

One Voice Wales had provided the training schedule for councillors for the months of April and May.

Councillor N. Davies advised that she attend the event "The Council as an Employer" and had found the session to be highly informative.

The Chairman thanked the member for her attendance.

### **134/22 QUEENS PLATINUM JUBILEE COMMUNITY EVENT 2<sup>ND</sup> -5<sup>TH</sup> JUNE 2022**

Further to minute No. 116/22 Councillor A. Rowland provided further details of the proposed celebration event being organised by the joint committee.

This would include the lighting of a beacon at Lixwm, Street party at Ysceifiog, planting of commemorative trees in each village, and a gift of seed planters to each child.

The committee had enquired if the events could be hosted under the umbrella of the council public liability insurance. The Clerk advised that he had written to the council insurance company as to the inclusion of the beacon on the council policy and was awaiting a response.

Members agreed that subject to the inclusion of the beacon on the insurance policy and a satisfactory risk assessment being undertaken the event will be covered by the council insurance.

The council agreed to make interim provision of £1,000.00 towards the cost of the event.

### **135/22 CONTRACT OF EMPLOYMENT FOR THE CLERK TO THE COUNCIL**

Further to the completion of the external audit for 2020/21. A recommendation by the audit to provide a contract of employment for the Clerk was made.

As instructed by the council the Clerk had prepared a draft Contract of Employment for members consideration.

Members raised a number of concerns as to appropriate policies being referenced to within the Contract not being in place to support the Council and the Clerk.

#### **RESOLVED:**

That the Contract of Employment be approved as an interim contract and that further reviews be undertaken when additional policies have been provided and approved by the Council.

### **136/22 ACCOUNTS FOR PAYMENT.**

**RESOLVED:** That the following accounts were approved for payment: -

<b>BACS Transfer)</b> A. Roberts - Clerk's Salary and Establishment Allowance	£832.00
<b>BACS Transfer)</b> One Voice Wales – Membership Fees	£197.00
<b>BACS Transfer)</b> Microsoft - Licence Fees	£67.68
<b>BACS Transfer)</b> JDH Business Services Ltd – Audit Fees	£270.00
<b>1297)</b> Flintshire County Council – Match Funding Ysceifiog Play Area	£5,000.00
<b>1298)</b> H.M. Revenue & Customs - PAYE	£239.05
<b>1299)</b> Scottish Power – Energy Charges	£1.76
<b>1300)</b> Information Commissioner – Data Protection Fees	£40.00

### **137/22 DURATION OF THE MEETING.**

The meeting commenced at 7.30pm and was closed by the Chairman at 9.30 pm.

Date of next meeting **Monday 16th May 2022** to be held at Ysceifiog Village Hall for 7.30 pm.

**YSCEIFIOG COMMUNITY COUNCIL**

**CYNGOR CYMUNED YSCEIFIOG**

Minutes of the Annual General Meeting held at Ysceifiog Village Hall 16<sup>th</sup> May 2022.

**PRESENT:**

**Councillor N.M. Davies: Chairman**

**Councillor J. I. Davies**

**Councillor P. Griffiths**

**Councillor I. Kendrick**

**Councillor A. Parsley**

**Councillor A. Rowlands**

**IN ATTENDANCE:**

**Mr. A. Roberts – Clerk to the Council**

**01/22 APPOINTMENT OF CHAIRMAN.**

Proposed by Councillor A. Parsley and seconded by Councillor A. Rowlands, Councillor N.M. Davies was unanimously appointed as Chairman for the ensuing year.

Councillor Davies thanked the retiring Chairman Councillor J. I. Davies for the past 12 months service as Chairman which had been a challenging term due to the continuation of the COVID 19 epidemic.

The Chairman welcomed the Members to the first face-to-face meeting of the Council since March 2020, thanking them for their perseverance during the past two years with presented many IT challenges enabling the Council to hold virtual meetings.

**02/22 DECLARATION OF INTEREST.**

None were declared in relation to the business of the Council meeting.

**03/22 APPOINTMENT OF VICE CHAIRMAN.**

Proposed by Councillor J. I. Davies and seconded by Councillor P. Griffiths Councillor A. Rowlands was unanimously appointed as Vice Chairman for the ensuing year.

#### **04/22 APPOINTMENT OF REPRESENTATIVES ON TO OUTSIDE BODIES**

##### **RESOLVED:**

That this item be deferred until the Council had completed the filling of the vacancies on the Council by co-option.

#### **05/22 MINUTES.**

##### **RESOLVED:**

That the minutes of the meeting held virtual on 25<sup>th</sup> April 2022 were approved by the Council as a correct record.

#### **06/22 STREETSCENE SERVICES – REPORTED ISSUES**

- A)** Members reported that many highway issues that had been reported to the Highway Authority over the past few months had still not been addressed.  
The Chairman requested that a site meeting be convened with Highway Officers to look at the ongoing highway maintenance issues in the community.
- B)** Following the introduction by Streetscene of new vehicle restrictions allowing access to the household recycling centres, Members reported an increase in fly tipping in the rural community. The restrictions were imposing barriers onto many households not being allowed to use the services or have financial means to dispose the materials by private means.  
Members requested that Streetscene Services be made aware of this matter.
- C)** The Clerk reported that he had received an enquiry from Mr N. Hickie to the possibility of improving the seating area located to the front of the Children's play area at Ysceifiog. At present the area was being used by visitors to the Fox Inn as an amenity area resulting in bottles and glasses being accidentally broken.  
It was agreed that the Clerk would discuss the issue with Council Officers and report further at the June meeting of the Council.

#### **07/22 TRAFFIC CALMING B5121 LIXWM VILLAGE ROAD.**

Further to minute No. 124/22 Members reported that traffic monitoring surveys were being conducted by the Highway Authority at the top and lower end of Lixwm village road.

It was agreed that an invitation be sent to the Highway Authority requesting an Officer to attend the next meeting of the Council to discuss the findings of the survey and future traffic calming measures.



**08/22 PARKING OF VEHICLES ON PEDESTRIAN FOOTPATHS FFORDD WALWEN, LIXWM**

Members reported that parking of vehicles on the pavement were causing obstructions, resulting in pedestrians with pushchairs having to enter the highway. It was agreed that this matter be brought to the attention of PCSO C. Freel.

**09/22 COMMUNITY COUNCIL ELECTIONS 5<sup>TH</sup> MAY 2022 FILLING OF VACANCIES BY CO-OPTION**

Further to minute No. 128/22 the Clerk confirmed that following the Council elections the four vacancies that exist on the Council may be filled by co-option. The Council agreed that Notice of Co-Option be placed on the Public Notice Board and Council website. Applications received would be considered at the June meeting of the Council.

**10/22 TRAINING PROGRAMME SCHEDULE 2022**

Flintshire County Council had advised that Code of Conduct training would be provided via virtual means to all Members of Town and Community Councils during the months of May and June.

Councillors N. Davies, J. I. Davies, P. Griffiths, I. Kendrick and A. Parsley confirmed their proposed attendance.

**11/22 QUEENS PLATINUM JUBILEE COMMUNITY EVENT 2<sup>ND</sup> -5<sup>TH</sup> JUNE 2022**

Further to minute No. 134/22 Councillor A. Rowland provided further details of the proposed celebration event being organised by the joint committee.

She confirmed that three Cherry trees would be planted, one in each village.

Risk assessments had been undertaken and insurance was being provided by the Council's Insurance Policy.

Members agreed to provide the funding of £1,000.00 towards the cost of the event.

**12/22 APPLICATIONS FOR FINANCIAL ASSISTANCE**

A) Rhes -Y-Cae and Moel-Y-Crio Sheepdog Trials and Show 2022

**RESOLVED:**

That a grant of £250.00 was approved.

**13/22 ACCOUNTS FOR PAYMENT.**

**RESOLVED:** That the following accounts were approved for payment: -

<b>BACS Transfer)</b> A. Roberts - Clerk's Salary and Establishment Allowance	£832.00
<b>1301)</b> H.M. Revenue & Customs - PAYE	£239.05
<b>1302)</b> Society of Local Council Clerks – Membership fees	£107.50
<b>1303)</b> Ysceifiog Village Hall – Jubilee Event	£1,000.00
<b>1304)</b> Rhes-Y-Cae and Moel-Y-Crio Sheepdog Trials 2022	£250.00
<b>1305)</b> Arthur J Gallagher Insurance Brokers Ltd – Insurance Renewal	£1,459.19

**14/22 DURATION OF THE MEETING.**

The meeting commenced at 7.30pm and was closed by the Chairman at 9.30 pm.  
Date of next meeting: **Monday 20th June 2022** to be held at Berthen Chapel, Lixwm for 7.30 pm.

**CHAIRMAN**

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**YSCEIFIOG COMMUNITY COUNCIL**

**CYNGOR CYMUNED YSCEIFIOG**

Minutes of the meeting held at Berthen Chapel, Lixwm 20<sup>th</sup> June 2022.

**PRESENT:**

**Councillor N.M. Davies: Chairman**

**Councillor J. I. Davies**

**Councillor I. Kendrick**

**Councillor A. Parsley**

**Councillor A. Rowlands**

**APOLOGIES FOR ABSENCE:**

**Councillor P. Griffiths**

**Councillor S. Copple**

**IN ATTENDANCE:**

**Mr. A. Roberts – Clerk to the Council**

**15/22 DECLARATION OF INTEREST.**

None were declared in relation to the business of the Council meeting.

**16/22 MINUTES.**

**RESOLVED:**

That the minutes of the Annual General Meeting held on 16<sup>th</sup> May 2022 were approved by the Council as a correct record.

**17/22 STREETSCENE SERVICES – REPORTED ISSUES**

The Chairman welcomed to the meeting Mr Neil Hickie, Streetscene Area Supervisor. Neil reported on the traffic speed survey that had been conducted at the top and bottom of Lixwm Village Road. The findings of the survey confirmed that speed of traffic was an issue meeting the criteria for the location to be included on the Go-Safe speed monitoring round.

However, before the site could be included the Highway Authority would need to check all existing traffic warning signage for appropriateness and location within the designated speed survey zone.

Neil further advised that he and the Highways Authority Road Safety Officer had visited Ffordd Gledlom at morning school time to check on road safety parking issues. Further visits were to be undertaken at school closing times and the findings reported back to the Council.

Members reported the following matters:-

That the dog litter bin located by the seat at Ffordd Gledlom be re-located away from the seat.

That the hedge obstructing visibility at Wheeler junction to the A541 be cut back.  
Highway visibility obstruction by over grown hedge Ffordd Walwen, Lixwm.

#### **18/22 CODE OF CONDUCT TRAINING PROGRAMME 2022**

Flintshire County Council had advised that Code of Conduct training would be provided via virtual means to all Members of Town and Community Councils during the months of May and June.

Councillors J. Davies, N. M Davies, P. Griffiths I. Kendrick, and A. Parsley had confirmed their attendance.

#### **19/22 CHILDREN'S PLAY AREA MATCH FUNDING SCHEME 2022/23**

An invitation had been received from Aura Leisure to participate in the above programme being funded by Flintshire County Council. Members agreed to match fund up to £5,000 for improvements to Ysceifiog play area.

Councillor A Parsley requested that consideration be given for providing an inclusive swing seat at the play area.

Councillor I Kendrick advised that the exit gate at Lixwm play area was not secure from preventing young children from exiting the playground.

It was agreed that request be made for a risk assessment be made of the gate in relation to the access on to the village main road.

#### **20/22 EXTERNAL AUDIT OF ACCOUNTS FOR THE YEAR 2021/22**

The Clerk reported that the Annual Return and Financial reports had been completed for submission to the external auditor.

#### **RESOLVED:**

That the Annual Return was approved and signed by the Chairman.

## **21/22 CORRESPONDENCE RECEIVED**

- A) Flintshire Local Development Plan 2015-2030 Examination Consultation on Matters Arising Changes.
- B) Hynet Carbon Dioxide Pipeline – Pre-Application Publicity and Consultation

## **22/22 QUEEN'S PLATINUM JUBILEE COMMUNITY EVENT 2<sup>ND</sup> -5<sup>TH</sup> JUNE 2022**

Further to minute No. 11/22 Councillor A. Rowland reported on the successful event supported by all the communities of the parish.

The event organisers Platinum Jubilee Celebrations Committee had sent a thankyou card to the Council thanking the Members for their much-appreciated support without which the event may not have been so successful.

Members requested that a letter of thanks be sent to the committee for organising the event.

## **23/22 PLANNING APPLICATIONS**

- A) Ref COU/000123/22  
Change of use application from Agricultural Land to Tourist Accommodation (4 Units) Land East of Haulfryn Caravan Site, Babell Road, CH8 8PP

### **RESOLVED:**

That the Council has no objections but noted that the proposed access-way was a bridleway and that this be brought to the attention of the Planning Authority.

## **24/22 ITEMS RAISED BY MEMBERS**

- A) **Issuing of Planning Determinations to Applicants by the Planning Authority.**

It has been reported that residents were being unduly delayed in undertaking development work to property due to the extreme length of time the planning authority is taking to issue planning determinations following the submission of the planning applications.

**B) Use of caravan for residential use – Pen Yr Allt, Ysceifiog.**

The council have received reports that a caravan located at the above property was being used for residential use. According to council records the caravan could only be used for ancillary use only.

**RESOLVED:**

That the Clerk would bring the above matters to the attention of the Planning Authority.

**C) Encroachment of Land to the Rear of Northgate Cottages, Ysceifiog**

The Council have been informed that the residents of Pen Yr Allt have undertaken the above encroachment. The land is understood to be in the ownership of the Crown Estate.

**RESOLVED:**

That the Clerk will bring this matter to the attention of the Crown Estate Agent.

**25/22 COMMUNITY COUNCIL ELECTIONS 5<sup>TH</sup> MAY 2022 FILLING OF VACANCIES BY CO-OPTION**

Further to minute No. 09/22 the Clerk advised that three nominations had been received within the stipulated period and that one application had been received following the closing date.

Members agreed that the three applications received within the stipulated time period would be considered and that the remaining vacancy would be re-advertised in the Autumn.

Members unanimously co-opted :- Clare Caldwell, David Rees., and Abby Weatherall. onto the Council.

**26/22 ACCOUNTS FOR PAYMENT.**

**RESOLVED:** That the following accounts were approved for payment: -

**BACS Transfer) A. Roberts - Clerk's Salary and Establishment Allowance** £832.00

**BACS Transfer) A. Roberts – Provision of laptop computer** £811.56

**BACS Transfer) A. Roberts – Provision of Speaker Phone and Wi-Fi Router** £347.14

**1306) Viking Direct – Supply of Stationery** £38.56

**1307) Canon UK Ltd – Copy Fees** £35.41

**1308) H.M. Revenue & Customs - PAYE** £239.05

**27/22 DURATION OF THE MEETING.**

The meeting commenced at 7.30pm and was closed by the Chairman at 9.45 pm.

Date of next meeting: **Monday 18th July 2022** to be held at Ysceifiog Village Hall for 7.30 pm.

**CHAIRMAN**

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**YSCEIFIOG COMMUNITY COUNCIL**

**CYNGOR CYMUNED YSCEIFIOG**

Minutes of the meeting held at Ysceifiog Village Hall 18<sup>th</sup> July 2022.

**PRESENT:**

**Councillor N.M. Davies: Chairman**

**Councillor C. Caldwell**

**Councillor P. Griffiths**

**Councillor A. Parsley**

**Councillor D. Rees**

**Councillor A. Rowlands**

**APOLOGIES FOR ABSENCE:**

**Councillor J. I. Davies**

**Councillor I. Kendrick**

**Councillor A. Weatherall**

**IN ATTENDANCE:**

**County Councillor S. Cople**

**Mr. A. Roberts – Clerk to the Council**

**28/22 DECLARATION OF INTEREST.**

None were declared in relation to the business of the Council meeting.

**29/22 MINUTES.**

**RESOLVED:**

That the minutes of the meeting held on 20<sup>th</sup> June 2022 were approved by the Council as a correct record.

**30/22 STREETSCENE SERVICES – REPORTED ISSUES**

Further to minute number 17/22 Members enquired if any further response had been received from the Highway Authority regarding the road safety survey at Ffordd Gledlom, Lixwm. The Clerk advised that no further information had been received.



The Chairman requested that a further request be made for the completion of the survey upon the school re-opening in September.

**31/22 PROVISION OF NEW EMAIL ACCOUNTS FOR MEMBERS OF THE COUNCIL**

The Clerk reported that the new email accounts for all members of the council had been created and sent to members accordingly. A Microsoft Licence for the email accounts was subject to a subscription of £54.00 per month.

It was agreed that as from the 1<sup>st</sup> September Members wishing to receive/conduct council business electronically will only do so via the Council Email system.

**32/22 USES OF STATIC CARAVAN AS ACCOMMODATION PEN YR ALLT, YSCEIFIOG**

Further to minute number 24/22/B the Council had received a response from the Planning Enforcement Officer, Flintshire County Council. The response confirmed that no further permission is required for the siting of the static caravan within the curtilage of the existing dwelling, providing the caravan is being used as ancillary to the main dwelling, which the owner had confirmed that it was.

**33/22 ENCROACHMENT OF LAND TO THE REAR OF NORTHGATE COTTAGES, YSCEIFIOG**

Further to minute number 24/22/C the Clerk confirmed that he had written to the Crown Land Agent who manages Crown land in North Wales. However, no response had been received. Members reported that it appeared that the barrier which was obstructing access had been removed and that the pathway leading to the cottages was able to be accessed.

**34/22 BRIDLEWAY TAN Y GRAIG, LIXWM**

The Clerk reported that the council had received an enquiry regarding the condition of stiles and surface of the above bridleway and liability should an accident occur due to the condition.

The Clerk further advised that he had sought clarification on this issue from the Public Rights of Way Officer, Flintshire County Council. The response confirmed that the landowner was responsible for the maintenance of the stile. However, the Council does provide financial assistance. The liability also rests with the landowner.

Regarding the maintenance of the surface of the bridleway the Council has responsibility for keeping the surface usable for horse and pedestrian usage. The Chairman requested that the information received be shared with the landowner.

### **35/22 PLANNING APPLICATIONS**

**A) 0167/22**

Extension to existing dwelling partly on adjacent field.  
Land at Linden Farm, Rhes Y Cae.

**B) 083/22**

Rear single storey extension.  
Penyffordd Cottage, Lixwm, CH8 8NQ

**RESOLVED:**

That the Council has no objections

### **36/22 ITEMS RAISED BY MEMBERS**

**A) Condition of orchard at Lixwm.**

Members reported the orchard plantation was looking very unkept and in need of maintenance.

It was agreed that the community group be contacted offering assistance from the council if required.

### **37/22 ACCOUNTS FOR PAYMENT.**

**RESOLVED:** That the following accounts were approved for payment: -

<b>BACS Transfer) A. Roberts - Clerk's Salary and Establishment Allowance</b>	<b>£832.00</b>
<b>1309) Canon Uk Ltd – Copy Fees</b>	<b>£33.64</b>
<b>1310) A. Roberts – Microsoft Email Account Fees</b>	<b>£54.00</b>
<b>1311) Philip Jones Computers – IT Technical Fees</b>	<b>£161.50</b>
<b>1312) H.M. Revenue &amp; Customs - PAYE</b>	<b>£239.05</b>
<b>1313) Flintshire County Council – Election Admin Fees</b>	<b>£222.39</b>
<b>1314) C. Caldwell – Members Allowance</b>	<b>£150.00</b>

**BACS Transfer) Deeco Lighting – Installation of solar lamp** £792.00

**BACS Transfer) A. Roberts Clerk’s salary (August)** £832.00

**1315) H M Revenue & Customs – PAYE (August)** £239.05

**38/22 DURATION OF THE MEETING.**

The meeting commenced at 7.30pm and was closed by the Chairman at 9.15 pm.

Date of next meeting: **Monday 26th September 2022** to be held at Ysceifiog Village Hall for 7.30 pm.

**CHAIRMAN** \_\_\_\_\_

**YSCEIFIOG COMMUNITY COUNCIL**

**CYNGOR CYMUNED YSCEIFIOG**

Minutes of the meeting held at Ysceifiog Village Hall 26<sup>th</sup> September 2022.

**PRESENT:**

**Councillor N.M. Davies: Chairman**  
**Councillor C. Caldwell**  
**Councillor J. I. Davies**  
**Councillor P. Griffiths**  
**Councillor I. Kendrick**  
**Councillor D. Rees**  
**Councillor A. Rowlands**  
**Councillor A. Weatherall**

**APOLOGIES FOR ABSENCE:**

**Councillor A. Parsley**

**IN ATTENDANCE:**

**County Councillor S. Cople**  
**Mr. A. Roberts – Clerk to the Council**

**ITEMS RAISED MEMBERS OF THE PUBLIC PRESENT**

No members of the public were present.

**39/22 HM QUEEN ELIZABETH II**

Following the passing of Her Majesty Queen Elizabeth II the Chairman invited Members to join her in a minute's silence before the commencement of the meeting.

The Chairman also advised that a book of condolence, had been provided by the Council and was available at Ysceifiog Village Hall for members of the community to sign.

The Clerk advised that upon completion of the period of access the book would be deposited at the County Records & Archive Office, Hawarden.

**40/22 DECLARATION OF INTEREST.**

None were declared in relation to the business of the Council meeting.

#### **41/22 MINUTES**

##### **RESOLVED:**

Proposed by Councillor A. Rowlands and seconded by Councillor P. Griffiths the minutes of the meeting held on 18th<sup>th</sup> July 2022 were unanimously approved as a correct record.

#### **42/22 STREETSCENE SERVICES – REPORTED ISSUES**

Members reported the following issues: -

##### **Refuse collection at Ysceifiog.**

Collection operatives were discharging items of refuse onto the highway and not collecting them. Members requested that residents should raise the concerns at the time of collection with Streetscene Services who have previously advised that this was the preferred method of dealing with such complaints.

##### **Mynydd Llan, Babell - HGV No entry Traffic Sign**

The advisory HGV traffic warning sign had been damaged and needed replacement.

##### **Give-Way traffic warning sign Ddol Road to Babell.**

The above sign highway sign had been damaged and needed replacing.

##### **Ysceifiog Village Name Sign**

Following the cutting of the hedge the village name sign to Ysceifiog had been damaged.

##### **Fisheries Hill, Ysceifiog.**

The highway needed pothole repairs.

##### **RESOLVED:**

That the above matters be reported to Streetscene Services.

#### **43/22 TRAFFIC CALMING LIXWM VILLAGE ROAD**

Councillor A. Weatherall enquired if any further information had been received from the Highway Authority regarding the traffic speeding reduction measures for Lixwm village road. The Chairman advised that the Council was still waiting for the traffic highway warning signs to be repositioned.

Councillor Weatherall advised that she was resurrecting the community traffic speed monitoring group and once training had been completed would undertake further speed surveys with the traffic speed gun.

**RESOLVED:**

That a request be sent to the Highway Authority seeking an update for the progress for the highway sign's re-location.

**44/22 PROVISION OF NEW EMAIL ACCOUNTS FOR MEMBERS OF THE COUNCIL**

Further to minute No 31/22 members reported that they had completed the creation of a council email account. The Clerk advised that the Ysceifiog.org.uk email would be used for all future council business.

**45/22 CORRESPONDENCE RECEIVED FROM RESIDENT OF PEN YR ALLT, YSCEIFIOG**

The Chairman reported that all Council Members had received correspondence from the residents of Pen yr Allt, Ysceifiog. The Chairman further advised that she and the Clerk were responding to the enquire and had sought further guidance from the Monitoring Officer, Flintshire County Council.

**46/22 APPLICATIONS FOR VEHICLE PERMITS FOR THE USE OF TRAILERS AT HOUSEHOLD RECYCLING CENTRES**

The Clerk reported that a response had been received from Household Recycling Manager, Flintshire County Council. The Chairman advised that a copy of the response had been sent to all Members and requested that a copy be posted on the Council website.

**47/22 CODE OF CONDUCT TRAINING**

The council had received notice that the Monitoring Officer, Flintshire County Council was holding a further code of conduct training event on Wednesday 12<sup>th</sup> October 2022.

**RESOLVED:**

That Councillors C. Caldwell, D. Rees, A. Rowlands, A. Weatherall, and the Clerk would attend the training event.

**48/22 NOMINATIONS AND ELECTION FOR MEMMBERS TO THE STANDARDS COMMITTEE**

The council has received notice of six nominees standing for the above committee. The council has been requested to consider and confirm first and second preference.

**RESOLVED:**

That Members nominated Councillor I. Papworth and R. Griffiths as first and second nominations.

**49/22 JOINT MEETING OF THE STANDERDS COMMITTEE AND TOWN AND COMMUNITY COUNCILS**

Notice had been received that a meeting of the above committee would be held on 7<sup>th</sup> November 2022.

**RESOLVED:**

That Councillors N. Davies and P. Griffiths would attend.

**50/22 PROVISION OF CHRISTMAS TREE LIXWM DECEMBER 2022**

An estimation of cost for £280.00 had been received for the supply and erection of the tree for this year which was approved by the council. The Clerk also reported that he had requested an estimation of cost for the erection of festoon lighting for the tree from Mega Electrical.

Members requested that a second estimation of cost for the festoon lighting be sought from Deeco Lighting.

The Clerk also advised that the supply and erection of the tree would be completed for illumination on Friday the 2<sup>nd</sup> of December 2022.

**51/22 BREEDON, FRON HALL QUARRY – FORMATION OF QUARRY LIASION COMMITTEE**

Nannerch Community Council had written to the Council advising that residents within the community had raised concerns over the development and quarrying activities at Fron Haul.

The Community Council was seeking the support of Ysceifiog Council to formulate a quarry liaison committee.

Members agreed that the council would support this initiative and that Councillor J.I Davies be appointed as the Council representative.

## **52/22 APPLICATION FOR GRANT FUNDING PROVISION OF DEFIBRILLATOR YSCEIFIOG**

Further to Minute No 110/22 the Council had received confirmation that the grant funding application for the provision of the defibrillator had been approved by Welsh Government.

The following conditions would need to be confirmed as a condition of grant offer.

- Provision of a heated cabinet.
- Appointment of two guardians
- Training of volunteers for use of the equipment.

The Chairman advised that the cost of the heated cabinet would be £500.00 and would be supplied with a coded locking system. Members considered the pros and cons for having the cabinet locked or unlocked. It was agreed that the cabinet would be unlocked.

The Clerk would obtain an estimation of cost for the installation of the cabinet. Councillor's D. Rees and A. Parsley were appointed as guardians. It was also agreed that training would be organised for volunteers wishing to use the equipment.

## **53/22 CORRESPONDENCE RECEIVED**

- A) Notice of road closure Ddol Bach Junction to Cae Glas -12<sup>th</sup> October 2022
- B) One voice training programme September / October.
- C) Visit by independent members of the Standards Committee.

## **54/22 REPRESENTATIVE'S REPORTS:**

County Councillor Steve Copple provided a report on County Council and Ward issues he had been attending to.

LIXWM /YSCEIFIOG

Concluded bad smell issue in Brynford, NRW involved license is in place but there are issues with compliance

Local council tax complaints for holiday lets, received and escalated to independent group in FCC

Rail way to footpath query received, to be discussed with Cllr Ann Rowlands

Planning applications slow response, chased up and action promised by case officers to expedite



Councillor A. Rowlands reported that she had attended a community meeting group held at Ysceifiog Village Hall. The purpose of the meeting was to generate more use of the village hall and encourage members to join the hall committee.

Consideration was also being given to opening the hall for community drop-in sessions during the winter months given the current energy and cost of living pressures on households.

Members agreed to support the initiative and suggested better use of Facebook pages could be used to promote the facilities provided at the hall.

#### **55/22 PLANNING APPLICATIONS**

- A) Bryn Hyfryd Cottage, Babell, CH8 8PZ  
New vehicular access.

**RRSOLVED:** That the Council has no objections.

#### **56/22 FIBRE INTERNET SERVICES BABELL**

Councillor A. Rowlands reported that following many attempts to obtain information from BT and Open Reach no information was forthcoming as to when the services would be rolled out into households in the Babell community.

Councillor C. Caldwell advised that the lack of service was restricting opportunities for development of business and home working.

It was agreed that Members would undertake a survey of residents seeking support for the improvement and rollout of the fibre internet services. The findings of the survey would be shared with the Council with a view of escalating the outcome to the appropriate authority.

#### **57/22 PLANTING OF COMMEMORATIVE TREE, LIXWM**

Councillor I. Kendrick reported that she had sourced the supply for a Prunus tree to be planted as part of Queen Elizabeth II Jubilee celebrations. The tree would be planted in Berthen Chapel Cemetery, Lixwm.

The Chairman thanked Councillor Kendrick and confirmed that the cost of the tree would be met from the financial donation that had been received from Mr T. Jones.

**58/22 PUBLIC FOOTPATH BETWEEN FFORDD GLEDLOM AND FFYNNON -Y-CYFF LIXWM**

Councillor P. Griffiths enquired as the progress being made by the Rights of Way Department Flintshire County Council for the completion of the works required to open the above footpath.

The Clerk advised that no further information had been received on this matter. The Chairman requested that a request for a progress report be sent to the department.

**59/22 PEDESTRIAN ACCESS GATE LIXWM PLAY AREA**

The Clerk reported that following the issues raised by Councillor I. Kendrick at a previous meeting. A site meeting with the Playgrounds Manager, Flintshire County Council had been arranged.

Councillor Kendrick and A. Weatherall together with the Clerk would be in attendance.

**60/22 APPLICATIONS FOR FINANCIAL ASSISTANCE**

A) Whitford Young Farmers.

**RESOLVED:**

That a grant of £150.00 was approved.

**61/22 ADOPTION OF DRAFT POLICY – RETENTION OF DOCUMENTS**

The Clerk reported that the above policy was to ensure the Council understood the type of data the council holds and the importance of its retention for a stipulated period.

**RESOLVED:**

That the draft policy be adopted by the Council.

**62/22 ACCOUNTS FOR PAYMENT.**

**RESOLVED:** That the following accounts were approved for payment: -

<b>BACS Transfer)</b> A. Roberts - Clerk's Salary and Establishment Allowance	£832.00
<b>BACS Transfer)</b> A. Roberts – Norton Subscription Fees	£52.49
<b>BACS Transfer)</b> A. Roberts – Vodafone Subscription Fees (July Aug Sept)	£16.50
<b>BACS Transfer)</b> A. Roberts -Supply of Poppy Wreath	£50.00
<b>BACS Transfer)</b> A. Roberts – Microsoft email licence (Aug, Sept)	£110.27
<b>BACS Transfer)</b> S. Jones Business Solutions – Payroll Admin Fees	£124.87
<b>BACS Transfer)</b> Nannerch Community Council - Defibrillator Grant	£186.00
<b>1316)</b> Scottish Power – Repairs to power supply Racecourse Lane, Babel.	£284.03
<b>1317)</b> Canon UK Ltd- Lease Fees	£35.80
<b>1318)</b> Canon UK Ltd – Copy Fees	£33.64
<b>1319)</b> Treetops Environmental – Grass Cutting Lixwm	£110.00
<b>1320)</b> H M Revenue & Customs – PAYE	£239.05
<b>1321)</b> C. Brown – Supply of Condolence Book	£30.00

**63/22 DURATION OF THE MEETING.**

The meeting commenced at 7.30pm and was closed by the Chairman at 9.40 pm.  
Date of next meeting: **Monday 17th October 2022** to be held at Berthen Chapel,  
Lixwm for 7.30 pm.

**CHAIRMAN** \_\_\_\_\_

**YSCEIFIOG COMMUNITY COUNCIL**

**CYNGOR CYMUNED YSCEIFIOG**

Minutes of the meeting held at Berthen Chapel, Lixwm 17<sup>th</sup> October 2022.

**PRESENT:**

**Councillor N.M. Davies: Chairman**  
**Councillor J. I. Davies**  
**Councillor P. Griffiths**  
**Councillor I. Kendrick**  
**Councillor A. Parsley**  
**Councillor D. Rees**  
**Councillor A. Rowlands**  
**Councillor A. Weatherall**

**APOLOGIES FOR ABSENCE:**

**Councillor C. Caldwell**

**IN ATTENDANCE:**

**County Councillor S. Copple**  
**Mr. A. Roberts – Clerk to the Council**

**ITEMS RAISED MEMBERS OF THE PUBLIC PRESENT**

No members of the public were present.

**64/22 DECLARATION OF INTEREST.**

None were declared in relation to the business of the Council meeting.

**65/22 MINUTES**

**RESOLVED:**

Subject to Minute No 57/22 to advise that the funding for the tree was from a financial donation. The minutes of the meeting held 26<sup>th</sup> September 2022 were approved as a correct meeting.

## **66/22 STREETSCENE SERVICES – REPORTED ISSUES**

Councillor D. Rees enquired if the Council could share with constituents' issues that had been reported to Streetscene Services.

Councillor A. Parsley advised that the information could be posted on the Council website. It was agreed that the Clerk would liaise with Councillor Parsley on this matter.

Councillor I. Kenrick advised that the dog excrement bin at Ffordd Gledlom, Lixwm had not yet been re-sited.

Members reported the following issues: -

Bryn Heulog, Ysceifiog – Street Light had not been repaired.

## **67/22 TRAFFIC CALMING LIXWM VILLAGE ROAD**

The Clerk reported that he had received a telephone call from Mr Rob Roberts M.P. assistant enquiring about the proposed traffic calming measures. Advising that Mr Roberts had raised this as an issue on behalf of his constituent with Flintshire County Council. However, no further action appeared to be forthcoming from the council. The Clerk further advised that he had provided a copy to Mr Roberts of the traffic volume and speed survey that had been undertaken this year by the Highway Authority.

Councillor Weatherall advised that she was resurrecting the community traffic speed monitoring group and once training had been completed would undertake further speed surveys with the traffic speed gun.

## **68/22 CODE OF CONDUCT TRAINING**

The Chairman reported that with the exception of Councillor A. Weatherall who was attending the training on the 25<sup>th</sup> of October all members had completed the training.

## **69/22 CONDITION OF PUBLIC FOOTPATH STYLE AND BRIDLEWAY SURFACE TAN Y GARIG LIXWM**

Councillor S. Copple reported that following an inspection of the style by Officers of the Rights of Way Department they had deemed the style to be in a satisfactory condition. The bridleway surface would receive some minor maintenance in the coming months.

Councillor Copple further advised that he had attended a site meeting with landowner who considered the style to be unsafe and that he was seeking further considerations from the Rights of Way Officer on behalf of the landowner.

Members reported that a number of outstanding issues regarding the conduct of styles and footpaths within the community had not been resolved over the past year.

It was agreed that an invitation be sent to the Rights of Way Department Manager to attend a future meeting of the council to discuss on how best to resolve these issues.

#### **70/22 MATCH FUNDING PROGRAMME UPGRADING OF CHILDREN'S PLAY AREAS 2022/23**

Further to Minute No 19/22 the Clerk reported that following an inspection of Ysceifiog play area the Council had been advised that the existing swing frame did not meet safety requirements for the provision of an inclusive swing seat.

However, the Officer had recommended that new safer surfacing beneath the swing frame be installed, provision of an additional seat within the play area and two small tables by the exiting seating area.

Members agreed to accept the proposal subject to approving the final specification.

#### **71/22 PROVISION OF CHRISTMAS TREE LIXWM DECEMBER 2022**

Further to minute No 50/22 the Clerk reported that two estimates had been received for the erection of festoon lighting for the Christmas tree.

Members considered the estimate and agreed that Mega Electrical be instructed to proceed with the illumination of the tree.

#### **72/22 CEMEX QUARRY LIAISON COMMITTEE MEETING**

The Council had been advised that a liaison committee meeting was being held in November. Councillor J. I. Davies reported that he had responded to the invitation and that he would be in attendance.

#### **73/22 APPLICATION FOR GRANT FUNDING PROVISION OF DEFIBRILLATOR YSCEIFIOG**

Further to Minute No 52/22 the Clerk reported that an electrical inspection had been undertaken at the B.T. Kiosk. Whilst it had been found that the supply was still connected the power cable was in a poor condition.

It was agreed that Scottish Power be instructed to inspect and if required repair the power cable.

#### **74/22 CORRESPONDENCE RECEIVED**

- A) Joint meeting of the Standards Committee and Town and Community Councils - 7<sup>th</sup> November 2022 – Councillor N. Davies and P. Griffiths would be in attendance.

- B) One Voice Wales – Area Committee Meeting 20<sup>th</sup> October 2022 Councillors C. Caldwell and P. Griffiths had been invited to attend.
- C) Independent Remuneration Panel for Wales – Draft Report.  
The Chairman invited Members to consider the report and advise the Clerk of any observations.
- D) Welsh Government Consultation – Modernising Electoral Administration and Wider Electoral Reform in Wales.
- E) Local Democracy and Boundary Commission for Wales – Community Review
- F) Ysceifiog Parish Winter Outreach – Survey and open meetings at Ysceifiog Village Hall – Saturday 29<sup>th</sup> October 2022.  
Members considered the information that had been received and applauded the initiative to gauge what support may be required by residents within the community during the difficult times of raising energy and food costs for households. The correspondence received referred to Ysceifiog Parish Winter Outreach and it was agreed that it would be beneficial to the council providing support if “Parish” could be changed to “Community.”

**75/22 REPRESENTATIVE’S REPORTS:**

**A) County councilor Activities S. Cople**

Main council session, main items

Provision of warm hub scheme debated and passed information was promised to be sent out to communities

Reports received and approved on the state of care provision

Approval of the new climate change committee

Petitions about lack of affordable housing and lateness of the Local Development Plan and lack of change once comments are provided

**Local Activities**

Planning refusal challenge failed for a local resident and discussion with council were not fruitful, plan B suggested for reapplication and full council review

Appointed to the climate change committee

Chase up of the actions by FCC for style and bridlepath maintenance in Lixwm, result is that style has been reviewed as being safe but still under the responsibility of the owner, and the bridlepath may be repaired in the near future

Railway / safe footpath scheme query was raised, the officer had some memory of the case but advised me to escalate to a more senior manager for a direction of how to approach this issue.

Road closure activities for tree felling on main Mold Denbigh Road starting 31<sup>st</sup> October for 4 weeks was questioned and FCC will issue advance warnings.

**B) West Flintshire Town & Community Councils Working Group**

Councillor A. Parsley reported that he had attended the above meeting.

- The draft terms of reference were approved for the group.
- Greenfield Train Station Opening – This would be a five-year project.
- Group to work collectively on common issues relating to the Services provided by Flintshire County Council, such as Recycling Collections and Household Waste Centre. Planning function delaying issues.

The Chairman thanked the Members for their reports.

**76/22 PLANNING APPLICATIONS**

**A) 0485/22**

Erection of New Garage to provide additional parking space to property. Graig Bach, Ffordd Y Graig, Lixwm, CH8 8LY.

**Resolved:**

The Council had no objections to the Planning Application.

**B) Groes Faen Bach, Babel.**

The Clerk reported that the Council had been advised that Planning Enforcement Officers were making further investigations regarding the siting of static caravans at the above location.



**77/22 BRYN HEULOG YSCEIFIOG – VEHICLE PARKING CONGESTION**

Councillor D. Rees reported that residents had raised concerns about vehicles being parked and blocking the entrance way to the rear of the houses.

**RESOLVED:**

That this matter be reported to the Housing Department, Flintshire County Council.

**78/22 APPLICATIONS FOR FINANCIAL ASSISTANCE**

**A) The Samaritans.** – Members requested that further information be sought as to what financial support is provided from the National Organisation.

**B) Ysceifiog and Babel – OAP’s Christmas Lunch Club.**

**C) Lixwm – OAP’s Christmas Lunch Club**

**RESOLVED:**

That a grant of £350.00 was approved to each of the above two applications.

**79/22 PUBLIC FOOTPATH BETWEEN FFORDD GLEDLOM AND FFYNNON -Y- CYFF LIXWM**

Further to Minute No 58/22. The council had been advised by the Rights of Way Officer that there had been a delay in opening the route due to a query raised by one of the landowners with Planning Inspectorate which needed resolving. His understanding is that the Planning Inspectorate considers this matter now closed and he would be contacting the landowner to agree on the infrastructure to open the route up.

**80/22 PEDESTRIAN ACCESS GATE LIXWM PLAY AREA**

Further to Minute No 59/22 Councillor A. Weatherall and I. Kendrick reported that they together with the Clerk and Play Development Officer, Flintshire County Council had attended a site meeting at Lixwm play area.

The purpose of the meeting was to look at improving the entrance gating system from Lixwm Village Road.

A proposal to provide a new internal gate with a mechanical closing system rather than a self-closing gate had been suggested. Consideration was also being given to re-locating the existing gate to the front entrance adjacent to the pavement.

The Clerk advised that following the site meeting the council had been advised that upon further inspection of the proposed re-location of the gate. Underground services were found to be present not making the proposal feasible. Members considered the information and agreed to proceed with the provision of the new internal gate which would be funded from the council match funding budget.

**81/22 ACCOUNTS FOR PAYMENT.**

**RESOLVED:** That the following accounts were approved for payment: -

<b>BACS Transfer)</b> A. Roberts - Clerk's Salary and Establishment Allowance	£832.00
<b>BACS Transfer)</b> A. Roberts – Microsoft email licence (Sept)	£56.27
<b>1322)</b> Whitford Young Farmers – Grant	£150.00
<b>1323)</b> H M Revenue & Customs – PAYE	£239.05

**82/22 DURATION OF THE MEETING.**

The meeting commenced at 7.30pm and was closed by the Chairman at 9.15 pm.  
Date of next meeting: **Monday 21<sup>st</sup> November 2022** to be held at Ysceifiog Village Hall for 7.30 pm.

**CHAIRMAN** \_\_\_\_\_

**YSCEIFIOG COMMUNITY COUNCIL**

**CYNGOR CYMUNED YSCEIFIOG**

Minutes of the meeting held at Ysceifiog Village Hall 21<sup>st</sup> November 2022.

**PRESENT:**

**Councillor N.M. Davies: Chairman**

**Councillor C. Caldwell**

**Councillor J. I. Davies**

**Councillor A. Parsley**

**Councillor A. Weatherall**

**APOLOGIES FOR ABSENCE:**

**Councillor P. Griffiths**

**Councillor I. Kendrick**

**Councillor D. Rees**

**Councillor A. Rowlands**

**IN ATTENDANCE:**

**County Councillor S. Copple**

**Mr. A. Roberts – Clerk to the Council**

**ITEMS RAISED BY MEMBERS OF THE PUBLIC PRESENT**

No members of the public were present.

**83/22 DECLARATION OF INTEREST.**

Councillor C. Caldwell, declared an interest in agenda item 8.A Planning Application 0567/22

**84/22 MINUTES**

**RESOLVED:**

Proposed by Councillor J I. Davies, and second by Councillor A. Parsley, the minutes of the meeting held the 17th October were agreed as a correct record.

## **85/22 STREETSCENE SERVICES – REPORTED ISSUES**

The Chairman welcomed to the meeting Mr Neil Hickie, Streetscene Area Supervisor. Neil updated Members on previous reported issues: -

- Dog Bin – Ffordd Gledlom, Lixwm has been re-located.
- Street Lighting – Bryn Heulog, Ysceifiog has been repaired.
- Replacement Finger Way Post Sign – Babell has been ordered.
- H.G.V. Restriction traffic sign – Mynydd Llan, Babell, has been scheduled for replacement.
- Lixwm Village Road – The relocation of speed limit traffic signs has been scheduled. Neil advised that he check the findings of the traffic speed survey as to the potential of visits by the Go-Safe speeding monitoring services.

Members reported the following issues: -

- Ffordd Gledlom, Lixwm – Could a location traffic sign for Lixwm school be located at the road junction.
  - Fisheries Road leading from the Fox Inn in need of cleaning and road gullies emptying.
  - Ysceifiog Village Name Sign – Following the damage being caused by hedge cutting contractors could the sign be relocated away from any hedge.
- The Chairman thanked Neil for his attendance.

## **86/22 TRAFFIC CALMING LIXWM VILLAGE ROAD**

Further to Minute No 60/67 Councillor A. Weatherall enquired if a meeting with Mr Rob Roberts M.P. could be arranged to discuss the potential of introducing road calming measures along Lixwm Village Road.

Councillor S. Cople advised that he had worked on the previous project group with former Councillor T. Jones and was aware the Highway Officers had also been engaged in the project.

It was agreed that a meeting be arranged by the Clerk with Mr Roberts M.P. Councillor S. Cople and A. Weatherall for the new year.

## **87/22 CONDITION OF PUBLIC FOOTPATH STYLE AND BRIDLEWAY SURFACE TAN Y GARIG LIXWM**

Further to minute No 69/22 Councillor S. Cople reported that following discussion with the Rights of Way Manager a further condition survey of the stile was to be undertaken.

The Clerk reported that Mr D. Charlton had confirmed his availability to attend the council meeting to be held in February.

**88/22 CEMEX QUARRY LIAISON COMMITTEE MEETING**

Councillor J. I. Davies reported that he had received an invitation to attend the next meeting to be held the 29<sup>th</sup> of November and that he would be in attendance.

**89/22 PROVISION OF DEFIBRILLATOR YSCEIFIOG**

Further to Minute No 73/22 the Clerk reported that Scottish Power had attended to the electrical fault and fitted new power cut-outs.

The Clerk also reported that he had contacted two electrical engineering companies requesting an estimation of cost for the fitting of the heated cabinet unit.

Unfortunately, no response had been received. Members advised that they advise him of further local contractors that may be able help.

It was agreed that the Clerk proceed with the purchase of the heated cabinet unit.

The Chairman reported that the Council had received an offer from a local resident who was undertaking a challenge of walking Offers Dyke, to raise funding for a community project. On learning of the defibrillator project any funds raised would be donated to this scheme.

It was agreed that the offer be accepted and that a letter of thanks be sent to the resident.

**90/22 BRYN HEULOG YSCEIFIOG – VEHICLE PARKING CONGESTION**

Further to Minute No 77/22 the Clerk reported that the Council had been advised that an inspection of the vehicle access issue would be inspected with a view to locating an information sign.

**91/22 LIXWM COMMUNITY ACTION GROUP - LITTER PICK EVENT 12<sup>TH</sup> NOVEMBER 2022**

Mrs Lisa Orhan, had written to the council advising that a community litter pick day had been planned by the group. Lisa had enquired if the event could be covered by the council Public Liability Insurance. Following consultation with the Chairman and Vice Chairman, the Clerk confirmed that the event had been covered by the council insurance.

Lisa further advised that further events had been planned for: -

School Christmas Fair – 1<sup>st</sup> December 2022

Children’s Christmas Party 8<sup>th</sup> December 2022

Comedy Night- Ysceifiog Village Hall – 4<sup>th</sup> February 2023

## **92/22 CORRESPONDENCE RECEIVED**

- A) Notice of County Council Forum meeting to be held 1<sup>st</sup> December 2022 for 6.30pm. – Councillors N M. Davies, P. Griffiths and Clerk would be in attendance.
- B) West Flintshire Town & Community Councils Working Group – Notice of meeting to be held 21 November 2022

## **93/22 REPRESENTATIVE'S REPORTS:**

### **A) County Councillor report Ysceifiog up to 15<sup>th</sup> November**

#### **FCC matters**

FCC met on the 18<sup>th</sup> October where the annual performance report had been issued, as with most complex reports it is a mix of success and failure, it's available on the website, FCC approved announced for members, the treasury report was issued, Clwyd pension fund (members and staff of FCC) amendments were agreed, the new standards committee member was announced. (Ian Papworth) There have been several workshops held to discuss the new budget seeking ideas for where improvements can be made, which will be a problem of a serious nature. The shortfall number is not fully known but is large.

#### **Local Matters**

It has been a quiet period, however, there has been some movement on the issue of stile repair previously reported where the initial decision to maintain the status quo was challenged and the resident provided further challenge, it is now to be reviewed.

Residents had expressed much anxiety on extra council tax for holiday lets and has asked for further clarification, which was provided, the outcome is that the valuation office will implement Welsh Government rules on holiday lets that do not comply with usage rule.

I have recommended a county representative for the school (Lixwm /Caerwys) the appointment has to my knowledge not been made yet.

The Director of Streetscene Services, Flintshire County Council, had responded to the enquiry regarding funding and development of the creation of the footpath link along the former railway line from Afonwen to Mold. Advising that whilst very supportive of the initiative during the current financial budget restrictions no funding would be forthcoming.

- B) Joint meeting of the Standards Committee and Town and Community Councils -  
7<sup>th</sup> November 2022 – Councillor N. Davies reported that she and Councillor P. Griffiths together with the Clerk had been in attendance.
- C) Councillor P. Griffiths attended the meeting of One Voice Wales. A copy of his report had been sent to Members for information.

#### **94/22 PLANNING APPLICATIONS**

- A) **000567/22**  
Demolition of Existing Stables and Workshop and Erection of Replacement Stables and General Storage and Garage Building with associated works.  
The Ridings, Mossgiel Junction to Bryn Glas Junction, Babel, CH8 8PZ.

##### **RESOLVED:**

The Council had no objections to the Planning Application subject to the development being in keeping with existing development.

#### **95/22 APPLICATIONS FOR FINANCIAL ASSISTANCE**

- A) **The Samaritans.** – That a grant of £250.00 was approved.
- B) **Holywell Leisure Centre** – That a grant of £1,000.00 was approved.

#### **96/22 BUDGET MONITORING REPORT FISCAL YEAR ENDING 31<sup>ST</sup> MARCH 2023**

The Clerk reported that he had prepared a monitoring report setting out the current expenditure up to October 2022 and the forecast total expenditure for the year ending 31<sup>st</sup> March 2023. The forecast predicted that energy charges for the year end would exceed the budget allocation. The overspend would be met from budget contingences.

##### **RESOLVED:**

That the report be received.

**97/22 ACCOUNTS FOR PAYMENT.**

**RESOLVED:** That the following accounts were approved for payment: -

<b>BACS Transfer)</b> A. Roberts - Clerk's Salary and Establishment Allowance	£832.00
<b>1324)</b> I. Kendrick - Supply of commemorative tree for Jubilee	£86.25
<b>1325)</b> H M Revenue & Customs – PAYE November	£239.05
<b>1326)</b> Flintshire County Council – Summer Playscheme Fees	£1,540.00
<b>1327)</b> Ysceifiog Village Hall – Christmas Lunch Club	£350.00
<b>1328)</b> Lixwm - Christmas Lunch Club	£350.00
<b>1329)</b> Canon UK – Copy fess	£36.19
<b>1330)</b> Viking Direct – Supply of stationery	£160.85
<b>1331)</b> A. Roberts – Microsoft email licence (Oct)	£56.27
<b>1332)</b> CM. Scott – Supply of Service Awards	£60.70
<b>1333)</b> H M Revenue & Customs – PAYE (December)	£239.05
<b>BACS</b> A. Roberts - Clerk's Salary and Establishment Allowance (December)	£832.00
<b>BACS)</b> Green Lion Solutions – Web hosting fees	£239.28

**98/22 DURATION OF THE MEETING.**

The meeting commenced at 7.30pm and was closed by the Chairman at 9.35 pm.  
Date of next meeting: **Monday 16th January 2023** to be held at Berthen Chapel,  
Lixwm for 7.30 pm.

**CHAIRMAN** \_\_\_\_\_